

Electronic Version

Whiston Town Council Meeting Agenda Wednesday 13th November 2024



Serving the Community

Whiston Town Council

Whiston Town Hall

Old Colliery Road

Whiston

Merseyside

L35 3 QX

Email: town.clerk@whiston-tc.gov.uk

www.whiston-tc.gov.uk

Sandra Mayers-Town Clerk 07584414866



Whiston Town Council

Whiston Town Mayor 2024-2025 Councillor S. Henry.

Mrs S Mayers ~ Town Clerk
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SM/KM

6th November 2024

Dear Councillor,

You are hereby summoned to attend the Ordinary Council meeting to be held in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston on **Wednesday 13th November 2024** commencing at 7.30pm.

Yours sincerely

Sandra Mayers
Town Clerk

AGENDA

Apologies.

1. Public Forum.

In accordance with Standing Order 66 members of the public may be invited to speak at the meeting on matters concerning the Township of Whiston. Those who are invited to speak in this way will only address the person who is presiding at the meeting and will respect the Chairmanship of that person

2. Announcements from the Town Mayor.

To receive verbal reports from the Town Mayor of the Council **FOR INFORMATION ONLY.**

3. Announcements from the Town Clerk.

To receive verbal reports from the Clerk of the Council **FOR INFORMATION ONLY.**

4. Announcement from the Leader.

To receive verbal reports from the Leader of the Council **FOR INFORMATION ONLY.**

5. Declarations of Interest.

Members are invited to indicate any interest they may have in relation to items on the Agenda for the meeting. Attached for this purpose is a pro forma for use by Members, which should be handed to the Town Clerk prior to the commencement of the meeting. Declaring interests in this way does not preclude Members from declaring an interest, when a specific item is being discussed, during the meeting.

6. Planning.

a) Applications.

Members are requested to consider the undermentioned planning applications.

24/00522/FUL	Conversion of existing garage into a children's play area and installation of new window together with an extension to the existing driveway in order to provide parking provision.	89 Middleton Drive Prescot, Knowsley
24/00428/FUL	Erection of single storey side extension with internal alterations to form new male, female and assisted toilet, baby change. Improved kitchen facility with dry _ cold store and connecting bin store. New glazed corridor link to garden with associated works to include erection of 2m high perimeter fence garden fence with 1 m high picket fence along car park and installation of new external steel fire escape serving first floor manager's accommodation and escape.	Unicorn Inn 405 Cronton Road Cronton
24/00549/TWA	Remedial work to 2no, trees, fell 7no trees and two small areas of goat willow.	Land at Main Drive, Halsnead Park, Whiston
24/00512/FUL	Erection of a two storey side and single storey rear extension together with removal of the rear conservatory and demolition of the existing garage.	7 Manorwood Drive, Whiston, Knowsley
24/00466/FUL	Erection of a first floor, rear extension on top of an existing single storey rear extension.(Extension of first floor)	27 Caldwywood Drive Whiston, Knowsley

7. Whiston Woods – Information.

Members are requested to consider any further updates from the Clerk or Leader of the Council in relation to the proposed Cemetery Extension, Whiston Woods.

8. Future Council Meetings – Proposed time change.

Members are requested to consider changing the starting time of the monthly Council Meetings from 7.30pm to 7.00pm.

9. Minutes - Events Committee Meeting – Appendix 1.

To receive as a true and correct record the Minutes of the Events Committee Meeting held at 6pm on Wednesday 16th October 2024.

10. Minutes - Ordinary Council Meeting – Appendix 2.

To receive as a true and correct record the Minutes of the Ordinary Council Meeting held on Wednesday 16th October 2024.

11. Accounts.

Members are requested to note and agree the undermentioned information in relation to finance.

a). Bank Reconciliation – October 2024 – Appendix 3.

b). Final Payment Summary- October 2024 – Appendix 4.

c). Quarterly Budget Sheets. July – Sept 2024 (Inclusive) – Appendix 5.

d). Monthly Accounts for payment for November 2024 – Appendix 6.

(to be circulated at the meeting).

12. Whiston Indoor Bowls- Application for financial assistance. – Appendix 7.

Members are requested to consider allocating a contribution towards the replacement of a bowling mat for the club who meet at Whiston Town Hall for two sessions each week. If a contribution is agreed this could be made by using expenditure powers under Local Government (Miscellaneous Provisions) Act 1976 section 19. The Community Donations fund has now been utilised and therefore, a contribution would need to be met out of contingencies or reserves held by the Council.

13. Cornerstone Community Church – Application for financial assistance – Appendix 8.

Members are requested to consider a contribution towards the purchase of heaters for the provision of a food pantry to be based at Henley Park, Whiston. It is hoped that this facility will be open in Spring 2025. If a contribution is agreed this could be made by using expenditure Powers under the Local Government Act 1972 Section 137. The Community Donations fund has now been utilised and therefore, a contribution would need to be met out of contingencies or reserves held by the Council.

14. Refurbishment – Multi Use Games Area. – Appendix 9.

Members are requested to consider the circulated report in relation to the refurbishment of the Multi Use Games Area, situated alongside Whiston Town Hall.

WHISTON TOWN COUNCIL

At a recent meeting of Whiston Town Council **Events Committee** held on Wednesday 16th October 2024 in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston commencing at 6.30pm the following were:

Present
Councillor S. Rees
(In the Chair)

Councillors D. Allen, J. Burke, T. Byron and C. Powell.

Sandra Mayers-Town Clerk
Ronald Miller- Site Manager

Apologies.

Apologies for absence were received on behalf of Councillors N. Murray and T. Murray.

38. Public Forum.

No Members of the public attended the meeting.

39. Declarations of Interest.

No Declarations of Interest were received.

40. Minutes.

To agree as a true and correct record the minutes of the Events Committee held on Wednesday 11th September 2024.

Resolved: The Minutes of the Events Committee meeting held on Wednesday 11th September 2024 were received as a true and correct record.

41. Christmas Fayre, Whiston Town Hall – Saturday 23rd November 2024.

Members were requested to note that several craft stalls have shown an interest in being involved on the day and this will be charged as previously agreed @ £15.00 per table. The Face Painters have been asked to attend along with a Mascot. Costing will be provided once available. Councillor J. Burke was to arrange someone to provide a free crafts table for children and Members also agreed to provide free refreshments, hot chocolate / cream /marshmallows etc. along with the purchase of 200 selection boxes. It is hoped that Santa and an elf will be available at the event. Posters along with banners have now been ordered to advertise the event.

Resolved: That the banner be erected one week before the date of the event at Henley Park and the Town Clerk contact another Mascot provider for the event along with purchasing a Christmas themed inflatable.

42. Mince Pie and Music Event – Thursday 5th December 2024.1.00pm – 4.00pm

The Town Clerk informed Members that the entertainer is booked for this event; 1pm-2.30pm flyers have been circulated and the event is advertised via social media. Arrangements have been made for the use of the Bingo machine along with

the purchase of Bingo tickets. Councillor J. Burke is arranging mince pies, and the Committee also agreed to offer free refreshments, along with cream, for the mince pies.

Resolved: The Clerk was to purchase 12 tableclothes and six tins of sweets for the raffle along with 2 larger prizes for a full house.

43. Community Clean-up Day.

The Town Clerk gave a verbal update having now obtained costs from the waste provider and the cost of individual items were given to Members.

Resolved: That this item be deferred until 2025 due to the level of costings received.

44. Community Awards Event – Thursday 20th March 2025 1.00-4.00pm

The above date has been booked at Whiston Town Hall along with the Town Mayor, and it is hoped that the application forms and criteria for nominations will be available in due course. Members were advised to set aside a budget for this event.

Resolved: That this be advertised early in the New Year and application forms be available along with criteria on the Councils website with a budget of £800 being set aside for the event.

45. Summer Funday Saturday 26th July 2025 12.00 noon-4.00pm.

The above date has now been booked in the Town Hall and this date has been given for a provisional booking for the Face Painter, Inflatable hire and Rangers ahead of time. No further updates are available.

Resolved: That the report be noted.

46. Whiston Amateur Flower Show 2025.

curriculum, unfortunately no response has been received.

Resolved: Due to the lack of response from schools and poor uptake on the 2024 show it was agreed not to hold a flower show in 2025.

47. Date of Next Meeting.

Wednesday 13th November 2024, Commencing at 6.30pm.

Minute 38 to 47 be received as a true and correct record and signed by the Town Mayor on Wednesday 13th November 2024

**S Henry
Town Mayor
The Meeting Closed at 7.02pm**

WHISTON TOWN COUNCIL

At a recent meeting of Whiston Town Council held on Wednesday 16th October 2024 held in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston commencing at 7.30pm the following were:-

Present
Councillor S Henry
(In the Chair)

Councillors D. Allen, J. Burke, T. Byron, C. Powell and S. Rees.

Apologies.

Apologies for absence were received on behalf of Councillors J.Mimnagh, N. Murray, T. Murray, Kai Taylor and G. Wickens.

64.Public Forum.

The meeting was adjourned at 7.32pm and reconvened 7.53pm

5 Members of the public attended the meeting and raised the undermentioned issues.

Response in relation to issues raised. It was highlighted that the residents and Members were not aware of the response from the Chief Executive Officer of the Borough Council in relation to Mr J. Taylor's correspondence. The Clerk agreed to forward the email onto Mr Taylor and onto Members of the Town Council.

Cumber Lane Flooding. The removal of trees may have contributed to this, this issue was to be taken back to the Borough Council.

Rail Services. It was again highlighted that the rail service for the Whiston area is causing major problems to residents as the service is one train per hour and at weekends, this is every other hour due to continuous cancellations. This is to be taken up with the service provider by the Borough Councillor, who is a Member of Merseytravel.

Flooding, soak away system. Some developers have put in a system to soak away excess water, although it appears that this is not the case on every site. The residents were assured that the Town Council have not agreed to any of the developments at Halsnead Garden Village and part of the objection was flooding / poor drainage.

Tree Felling A resident raised concerns about the number of trees being felled in Whiston and in particular in the new developments.

65. Announcements from the Town Mayor.

The Town Mayor gave the following updates **FOR INFORMATION ONLY**

Remembrance Sunday Service. the Town Mayor asked as many Members as possible attend the service at St Nicholas Church, Whiston.

66. Announcements from the Town Clerk.

The Clerk of the Council gave the following updates. **FOR INFORMATION ONLY.**

Whiston Community Recognition Awards. The Town Clerk Informed Members that the nomination form and criteria for nominations is now on the Councils website.

67. Announcement from the Leader.

The Leader submitted apologies for the meeting.

68. Declarations of Interest.

The undermentioned Members declared an interest in the items indicated left the meeting room at 7.58pm and returned at 7.59pm

Councillor	Agenda Item	Nature of Interest
T. Byron	6a	Member of Planning KBC

69. Planning.

a) Applications.

Members considered the undermentioned planning application.

24/00455/FUL	Erection of two storey side extension and single storey rear and front extension.	17 Chapel Lane, Cronton Knowsley
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Resolved: That the above planning application be noted.

70. Whiston Woods – Information.

Members are requested to consider any further updates from the Clerk or Leader of the Council in relation to the proposed Cemetery Extension, Whiston Woods.

Resolved: Councillor S. Rees attended a Nature Recovery Strategy Meeting in Liverpool and Whiston Woods was identified as grassland and woodland.

71. Junior Democracy Day, Whiston Town Hall, Thursday 14th November 2024 9.30am-3.30pm.

Councillor J. Burke will co-ordinate Members' attendance.

Resolved: That the report be noted.

72. Whiston Wonderland Christmas Fayre, Whiston Town Hall, Saturday 23rd November 2024.

This event is scheduled for 12noon - 4.00pm. Those Members who are available to help on the day are requested to attend at 11.00am.

Resolved: That the report be noted.

73. Mince Pie and Music Event, Thursday 5th December 2024.

This event is scheduled for 1.00pm - 4.00pm. Those Members who are available to help on the day are requested to attend at 12.15pm.

Resolved: That the report be noted.

74. Minutes - Events Committee Meeting.

To receive as a true and correct record the Minutes of the Events Committee Meeting held at 6pm on Wednesday 11th September 2024.

Resolved: The Minutes of the Events Committee Meeting held on Wednesday 11th September 2024 be received as a true and correct record and signed by the Town Mayor.

75. Minutes - Ordinary Council Meeting.

To receive as a true and correct record the Minutes of the Ordinary Council Meeting held on Wednesday 11th September 2024.

Resolved: That the Minutes of the Ordinary Meeting held on Wednesday 11th September 2024 be received as a true and correct record and signed by the Town Mayor.

76. Accounts.

Members were requested to note and agree the undermentioned information in relation to finance.

a). Bank Reconciliation – September 2024.

Resolved: That the Bank reconciliation for the month of September 2024 be noted and agreed.

d). Final Payment Summary- September 2024.

Resolved: That the Final Payment Summary for the month of September 2024 be noted and agreed.

c). Monthly Accounts for payment for October 2024.

Resolved: That the Monthly Accounts for payment for the month of October 2024 be noted and agreed.

77. Stadt Moers Park- Security, killing of Wildlife.

Members were requested to consider the circulated report in relation to tackling anti-social behavior affecting Wildlife at the above location.

Resolved: That the report be noted.

78. Remembrance Sunday Service.

Circulated for Members information was an invitation to the Remembrance Sunday Service scheduled for Sunday 10th November 2024.

Resolved: That the report be noted.

79. Friends of Paradise Lane Allotments – Application for financial assistance.

Members were requested to consider an application for financial assistance from Friends of Paradise Lane Allotments to help towards the purchase of equipment.

Should Members agree to allocate a contribution this could be met using expenditure powers under the Local Government Act 1972 S137. The Community Donation budget of £3,000.00 has now been utilised and therefore it is necessary to allocate from the contingency budget which currently stands at £2,000.00.

Resolved: Members agreed to allocate a contribution of £500 using expenditure powers under the Local Government Act 1972 S 137 this amount could be met by utilising the contingency budget which currently stands at £2,000.00.

Minute 64-79 be received as a true and correct record and signed by the Town Mayor on Wednesday 13th November 2024.

**Town Mayor
Councillor S Henry
The meeting closed at 8.14pm**

MONTHLY BANK RECONCILIATION				
Oct-24				
Balance 01/10/2024		£ 549,399.66		
Receipts in October 2024		£ 19,866.25		
Less Payments in October 2024		£ 32,805.51		£ 536,460.40
BALANCES				
Fixed Term Deposit A/c 85172626		£ 50,488.22		
Business Res A/C-89979389		£ 480,392.05		
Current A/C-97589667		£ 5,580.13		
Less unpresented Chqs/Credits		£ -		
Current a/c balance			£ 5,580.13	
Total Credit Balance			£ 5,580.13	
Balance c/fwd				£ 536,460.40

FINAL PAYMENT SUMMARY October 2024

Month 07 October 2024

1 BACS	B H Dyson-Caretaker at Foxshaw Close Playground	£	75.00
4 BACS	Knowsley Borough Council-Council Tax - Rates for 3 Centres	£	1,541.00
5 BACS	Knowsley Borough Council Open Space, Ground Maintenance.	£	1,333.22
4 BACS	HMRC-Tax and NI Contributions	£	2,912.93
4 BACS	Merseyside Pension Fund-Pension Contributions	£	2,814.79
4 BACS	Prudential Insurance (AVC's)	£	800.00
1 BACS	ICU Group Monthly Service	£	340.80
1 BACS	Reimbursement to S Mayers for poppies for lampposts	£	212.50
1 BACS	Klassik Builders & Shop Fitters exchange damaged split worktop at GHC	£	150.00
1 BACS	Klassik Builders & Shop Fitters replace double doors to entrance at GHC	£	840.00
1 BACS	Blacherre illumination UK Ltd Testing of Christmas Lights and switch on base of column	£	1,359.60
1 BACS	B & Q Trade Point Cables ties and LED light	£	27.84
1 BACS	X-Net Services Ltd Annual charge for host and support for website	£	576.00
1 BACS	Amazon Business Windbreak netting for Early Years at GHC	£	63.88
1 BACS	Amazon Business credit for returned projector screen (damaged)	-£	86.90
1 BACS	Amazon Business Mounted Projector Screen GHC	£	70.54
1 BACS	Knowlsey Metal Fabrications Remove and replace damaged fencing Multi Use Games Area	£	534.00
1 BACS	B & B Hygiene Cleaning Supplies - GHC	£	65.87
1 BACS	S Mayers Cash for petty cash float chq no 006377	£	100.00
1 BACS	Premier Pest Control Services 26/07/24 to 26/10/24	£	138.00
1 BACS	Amazon Business Coat Hooks for WTH and soup for luncheon club	£	147.39
1 BACS	B & Q Trade UK Tap lever and cement	£	26.69
1 BACS	Knowlsey Borough Council Annual fee for licence at WTH	£	180.00
1 BACS	Knowlsey Borough Council Lotteries Licence 31/10/24 to 30/10/25	£	20.00
1 BACS	B & Q Trade UK Trunking and glue	£	21.92
1 BACS	Premier Pest Control Services 26/10/24 - 26/01/24	£	138.00

£ 14,403.07

Sub Total

Total Payments

£ 14,403.07

£ 14,403.07

Total Direct Debits

1 DDR	Ash Waste Services. Refuse collection, Whiston Town Hall	£	234.25
1 DDR	Ash Waste Services. Refuse collection, George Howard Centre	£	180.20
1 DDR	Water Plus. Water - George Howard Centre (4078082681)	£	89.01
1 DDR	Water Plus. Water - Robert Foulkes Centre (6000391688)	£	101.10
DDR	Water Plus. Water - Whiston Town Hall (4078082954)	£	392.92
1 DDR	Water Plus. Water - Whiston Town Hall (4033613348)	£	73.72
1 DDR	British Gas Lite Elec WTH (BGL445451)	£	42.58
1 DDR	British Gas Lite Gas WTH (BGL445459)	£	8.66
1 DDR	British Gas Lite Gas RFC (BGL445456)	£	3.97
1 DDR	British Gas Lite Gas GHC BGL445453	£	46.36
1 DDR	British Gas Lite Electric RFC (BGL445436)	£	11.46
1 DDR	British Gas Business GAS WTH (603228234)	£	665.50
1 DDR	British Gas Electric WTH (604043059)	£	9.35
1 DDR	British Gas Electric WTH (604043065)	£	676.16
1 DDR	British Gas Electric RFC (604043064)	£	47.64
1 DDR	British Gas Gas RFC (604043061)	£	40.09
1 DDR	British Gas Gas GHC (604043063)	£	377.09
1 DDR	Invosys (prev Connected World) Telephone/internet charges	£	133.48
1 DDR	Chubb Fire & Security. George Howard Centre	£	94.61
1 DDR	Chubb Fire & Security. Whiston Town Hall	£	94.61
1 Go Cardless	Global Direct	£	153.00
	Bank charges (97589667)	£	52.01
	Bank charges re SumUp device	£	8.74

Total DD £ 9,590.51

Wages £ 14,865.93

Total Payments £ 32,805.51

1 Section 19 Local Government (Miscellaneous Provisions) Act 1976

2 Section 137 Local Government Act 1972

3 Section 111 Local Government Act 1972

4 Section 112 Local Government Act 1972

5 Section 10 Open Spaces Act 1906

6 Section 176 Local Government Act 1972

7 Schedule 13 Local Government Act 1972

8 Section 143 Local Government Act 1972

9 Section 214 Local Government Act 1972

10 Section 15(5) Local Government Act 1972

11 Section 145 Local Government Act 1972

12 Section 111/175 Local Government Act 1972

13 Audit Commission Act 1998

14 Section 31 Local Government Act 1997 Crime Prevention

Total Payment R & P Book £ 32,805.51

Total Payments October £ 32,805.51

Accounts Sheet for October

Direct payments for October £ 3,536.51

Wages £ 14,865.93

Total Payments October £ 32,805.51

**WHISTON TOWN COUNCIL
ADMINISTRATION**

BUDGET SHEET 2024-2025

5

	BUDGET	USED	BALANCE	April	May	June	July	Aug	Sept
Burial Facilities	£550.00	£0.00	£550.00						
Insurance - combined policy	£2,209.00	£2,261.04	-£52.04	£2,261.04					
Auditor Internal & External	£1,071.00	£1,300.00	-£229.00	£250.00					£1,050.00
Conference/Training	£1,500.00	£815.40	£684.60			£815.40			
Printing Stationery/Photocopier	£1,700.00	£1,266.11	£433.89	£216.43	£534.83		£200.37	£191.38	£123.10
Annual Report	£50.00	£0.00	£50.00						
Community Donations S137	£3,000.00	£3,000.00	£0.00	£1,000.00	£500.00		£1,500.00		
Christmas Lunches	£210.00	£0.00	£210.00						
NALC Information	£217.00	£40.00	£177.00						
Telephone/Fax/Internet	£978.00	£605.22	£372.78	£85.06	£176.81		£173.54	£85.50	£40.00
Town Mayor's Allowance	£650.00	£650.00	£0.00		£650.00				£84.31
Hospitality	£200.00	£0.00	£200.00						
WTC Events	£5,000.00	£1,946.91	£3,053.09						
LAPTC	£1,260.00	£1,318.09	-£58.09	£1,318.09		£120.33		£284.17	£1,542.41
Office Equipment	£500.00	£162.41	£337.59		£89.99				
Petty Cash	£250.00	£0.00	£250.00						£72.42
Salaries	£85,233.00	£41,200.96	£44,032.04	£6,642.41	£7,067.89	£6,396.39	£6,651.97	£7,676.65	£6,765.65
National Insurance	£5,922.00	£2,882.04	£3,039.96	£447.96	£511.99	£448.16	£450.07	£557.33	£466.53
Pension Fund	£19,238.00	£9,510.92	£9,727.08	£1,510.64	£1,678.29	£1,510.64	£1,514.06	£1,754.90	£1,542.39
Remembrance Poppy Wreath (RBL)	£50.00	£0.00	£50.00						
Gardening Competition	£275.00	£0.00	£275.00						
Staff Uniforms	£500.00	£0.00	£500.00						
Council Memorabilia/Promotions	£300.00	£200.00	£100.00		£200.00				
Town Council Election Costs	£6,000.00	£0.00	£6,000.00						
Bank Charges	£685.00	£0.00	£685.00						
Sage Payroll Cover	£670.00	£0.00	£670.00						
Staff Eye Test	£40.00	£0.00	£40.00						
Computers/Web Site	£500.00	£0.00	£500.00						
IT: support/security/licences	£3,975.00	£2,195.80	£1,779.20	£284.00	£775.80	£284.00	£284.00	£284.00	£284.00
Annual Subscriptions + Info Commiss	£58.00	£55.00	£3.00			£55.00			
Contingencies	£2,000.00	£0.00	£2,000.00						
Town Council Lottery Licence	£21.00	£0.00	£21.00						
Miscellaneous		£300.00	-£300.00		£300.00				
SUM UP charges	£200.00	£0.00	£200.00						
Room hire refunds			£0.00						
Repayment of VAT paid in error by HMRC						£11,156.91			
TOTALS	£145,012.00	£69,709.90	£75,302.10	£14,015.63	£12,485.60	£20,786.83	£10,774.01	£10,833.93	£11,970.81

**WHISTON TOWN COUNCIL
WHISTON TOWN HALL**

BUDGET SHEET 2024-2025

	BUDGET	USED	BALANCE	April	May	June	July	Aug	Sept
Electric	£10,302.00	£3,839.32	£6,462.68	£1,327.12	£490.74		£1,021.81	£571.45	£428.20
Gas	£15,450.00	£4,343.78	£11,106.22	£1,514.94	£1,104.83	£627.61	£564.66	£304.43	£227.31
Non Domestic Rate	£7,848.00	£4,117.25	£3,730.75	£687.25	£686.00	£686.00	£686.00	£686.00	£686.00
Water Rates/Sewerage	£1,934.00	£848.81	£1,085.19	73.72	£283.75	£73.72	£73.72	£270.18	£73.72
Insurance - combined	£1,114.00	£1,141.46	£-27.46	£1,141.46					
Alarms (a) Rental/Auto response	£826.00	£473.04	£352.96	£78.84	£78.84	£78.84	£78.84	£78.84	£78.84
(b) Repairs	£400.00	£0.00	£400.00						
(c) Fire Extinguishers	£250.00	£3.05	£246.95		£3.05				
Cleaning Materials	£742.00	£378.35	£363.65	£207.45	£19.96	£103.13	£12.23	£12.41	£23.17
Cathedral Leasing-Hygiene units	£342.00	£331.56	£10.44			£331.56			
Repairs/Maintenance	£2,000.00	£1,096.68	£903.32	£48.50	£276.66	£12.17	£455.00	£195.22	£109.13
Wages	£54,148.00	£25,336.65	£28,811.35	£3,950.65	£4,694.00	3968.46	£3,962.61	£4,665.34	£4,095.59
National Insurance	£1,954.00	£792.46	£1,161.54	£126.30	£143.90	118.99	£126.76	£140.22	£136.29
Pension Fund	£12,491.00	£5,987.90	£6,503.10	£939.37	£1,103.16	921.54	£938.21	£1,112.72	£972.90
Christmas Tree	£361.00	£0.00	£361.00						
Crockery	£50.00	£0.00	£50.00						
Internal/External Painting	£150.00	£0.00	£150.00						
Refuse collection	£1,565.00	£844.39	£720.61	£141.50	£121.57	£160.96	£162.25	£133.41	£124.70
Heating Maintenance/Repairs	£500.00	£213.84	£289.16				£210.84		
Electric Maintenance/Repairs	£1,200.00	£1,077.99	£122.01			£620.00		£457.99	
Portable Appliance Test	£100.00	£0.00	£100.00						
Pest Control	£237.00	£135.01	£101.99	£96.67	£38.34				
Premises Licence	£185.00	£0.00	£185.00						
Tables & Chairs	£200.00	£0.00	£200.00						
Miscellaneous	£300.00	£102.99	£197.01				£55.00	£22.21	
EPC/DEC certificates	£250.00	£0.00	£250.00						
Legionella risk assessment	£300.00	£13.31	£286.69						
Hall refund		£33.00	£-36.00					£36.00	
Repayment of VAT paid in error by HMRC		£0.00	£0.00						
TOTALS	£115,199.00	£51,110.84	£64,088.16	£10,333.77	£9,044.80	£7,742.07	£8,347.93	£8,686.42	£6,955.85

**WHISTON TOWN COUNCIL
GEORGE HOWARD CENTRE**

BUDGET SHEET 2024-2025

	BUDGET	USED	BALANCE	April	May	June	July	August	Sept
Electric	£8,240.00	£4,068.74	£4,171.26	£1,236.65	£648.57		£601.42	£1,231.76	£350.34
Gas	£12,360.00	£3,923.43	£8,436.57	£2,115.15	£539.11		£1,044.62	£224.55	
Telephone	£143.00	£94.61	£48.39	£12.65	£27.32		£27.32	£13.66	£13.66
Non Domestic Rate	£7,278.00	£3,818.25	£3,459.75	£638.25	£636.00	£636.00	£636.00	£636.00	£636.00
Water Rates/ Sewerage	£1,442.00	£729.48	£712.52	£248.96	£124.48	£89.01	£89.01	£89.01	£89.01
Insurance - combined	£987.00	£1,009.75	£-22.75	£1,009.75					
Alarms (a) Rental/Auto response	£911.00	£473.04	£437.96	£78.84	£78.84	£78.84	£78.84	£78.84	£78.84
(b) Repairs	£350.00	£65.00	£285.00						£65.00
(c) Fire Extinguishers	£250.00	£10.00	£240.00		£10.00				
Cleaning Materials	£550.00	£263.44	£286.56	£156.46		£59.38	£12.22	£12.22	£23.16
Repairs/Maintenance	£2,000.00	£2,882.19	£-882.19			£12.17	£1,199.76	1,659.67	£10.59
Cathedral Leasing (Hygiene Units)	£342.00	£331.56	£10.44			£331.56			
Wages	£56,263.00	£28,277.11	£27,985.89	£4,446.11	£5,350.98	£4,375.54	£4,468.48	£5,058.46	£4,577.54
National Insurance	£3,936.00	£1,899.94	£2,036.06	£303.91	£352.33	£287.84	£312.18	£321.74	£321.94
Pension Fund	£13,223.00	£6,676.17	£6,546.83	£1,055.33	£1,256.95	£1,016.83	£1,056.64	£1,204.74	£1,085.68
Lease of Land	£5.00	£0.00	£5.00						
Internal/External Painting	£200.00	£0.00	£200.00						
Crockery	£75.00	£0.00	£75.00						
Refuse Collection	£1,250.00	£714.79	£535.21	£124.70	£108.37	£106.36	£137.05	£109.41	£128.90
Electric Maintenance/Repairs	£1,750.00	£905.00	£845.00			£400.00	£240.00	£265.00	
Portable Appliance Test	£100.00	£0.00	£100.00						
Heating Maintenance/Repairs	£500.00	£1,352.74	£-852.74				£1,352.74		
Pest Control	£237.00	£135.00	£102.00	£96.67	£38.33				
EPC/DEC Certificites	£250.00	£0.00	£250.00						
Legionella risk assessment	£300.00	£0.00	£300.00						
Christmas Tree	£400.00	£0.00	£400.00						
Provision of internet	£1,000.00	£219.36	£780.64					£134.36	£85.00
Miscellaneous		£60.59	£-60.59					£22.21	38.38
Hall Refund		£0.00	£0.00						
TOTALS	£114,342.00	£57,910.19	£56,431.81	£11,523.43	£9,171.28	£7,393.53	£11,256.28	£11,061.63	£7,504.04

**WHISTON TOWN COUNCIL
ROBERT FOULKES CENTRE**

BUDGET SHEET 2024-2025

	BUDGET	USED	BALANCE	April	May	June	July	Aug	Sept
Electric	£1,236.00	£2,75.77	£760.23	£134.85	£64.87		£145.79	£71.12	£59.14
Gas	£2,678.00	£698.87	£1,979.13	£414.91	£105.55		£153.87	£24.54	
Non Domestic Rate	£2,071.00	£1,514.11	£756.89	£219.11	£219.00	£219.00	£219.00	£219.00	£219.00
Water Rates/Usage	£1,666.00	£701.02	£964.98	£148.31	£148.31	£101.10	£101.10	£101.10	£101.10
Lease of Land/Rent	£5.00	£0.00	£5.00						
Insurance - combined	£729.00	£746.34	£17.34	£746.34					
Cleaning Materials	£300.00	£263.42	£36.58	£156.46		£59.36	£12.22	£12.22	£23.16
Repairs/Maintenance	£500.00	£242.17	£257.83			£12.17	£230.00		
Equipment	£50.00	£0.00	£50.00						
Fire Extinguishers	£75.00	£102.69	£27.69		£102.69				
Cathedral Leasing (Hygiene Units)	£342.00	£331.56	£10.44			£331.56			
Crockery	£50.00	£0.00	£50.00						
Internal/External Painting	£100.00	£0.00	£100.00						
Wages	£18,771.00	£9,321.16	£9,449.84	£1,371.31	£1,892.20	£1,465.31	£1,432.01	£1,787.33	£1,373.00
National Insurance	£1,442.00	£739.63	£702.37	£112.05	£143.90	£112.39	£118.88	£140.22	£112.19
Pension	£3,626.00	£1,818.56	£1,807.44	£276.92	£354.47	£276.92	£287.18	£346.15	£276.92
Telephone/Internet	£143.00	£374.29	£231.29	£55.15	£69.82	£42.50	£69.82	£80.84	£56.16
Gas Heating Maintenance/Repair	£500.00	£210.83	£289.17				£210.83		
Electric Maintenance/Repairs	£400.00	£0.00	£400.00						
Pest Control		£134.99	£134.99	£96.66	£38.33				
EPC/DEC Certifictes		£150.00	£150.00			£150.00			
Portable Appliance Test	£50.00	£0.00	£50.00						
Tables	£300.00	£0.00	£300.00						
Legionella risk assessment	£300.00	£0.00	£300.00						
Miscellaneous		£149.17	£149.17			126.96		22.21	
TOTALS	£35,334.00	£17,774.58	£17,559.42	£3,732.07	£3,139.14	£2,897.27	£2,980.70	£2,804.73	£2,220.67

**WHISTON TOWN COUNCIL
OPEN SPACES**

BUDGET SHEET 2024-2025

	BUDGET	USED	BALANCE	April	May	June	July	Aug	Sept
Foxshaw Close Playground									
Foxshaw Close - Caretaker	£900.00	£450.00	£450.00	£75.00	£75.00	£75.00	£75.00	£75.00	£75.00
Multi Use Games Area									
M.U.G.A Repairs/Maintenance	£1,500.00	£647.50	£852.50		£647.50				
Insurance - combined	£343.00	£351.22	-£8.22	£351.22					
Refund of payment for usage		£0.00	£0.00						
Public Open Spaces									
Christmas lights	£3,000.00		£3,000.00						
Repairs/maintenance/tree survey	£1,000.00	£0.00	£1,000.00						
Grounds Maintenance KBC	£11,858.00	£3,999.66	£7,858.34				£1,333.22	£1,333.22	£1,333.22
		£0.00	£0.00						
TOTALS	£18,601.00	£5,448.38	£13,152.62	£426.22	£722.50	£75.00	£1,408.22	£1,408.22	£1,408.22

**WHISTON TOWN COUNCIL
REVENUE ACCOUNT**

BUDGET SHEET 2024-2025

	ESTIMATED	INCOME	DUE IN	April	May	June	July	Aug	Sept
KBC - PRECEPT	£301,369.00	£301,369.00	£0.00	£301,369.00					
WHISTON TOWN HALL	£36,000.00	£32,936.09	£3,063.91	£2,484.65	£3,653.89	£14,225.16	£5,037.89	£5,224.75	£2,309.75
GEORGE HOWARD CENTRE	£21,000.00	£25,957.11	-£4,957.11	£1,408.60	£5,058.07	£4,374.34	£3,995.39	£5,809.43	£5,311.28
ROBERT FOULKES CENTRE	£5,000.00	£2,768.96	£2,231.04	£432.00	£238.50	£684.00	£540.00	£586.46	£288.00
M.U.G.A	£3,500.00	£1,674.00	£1,826.00	£198.00		£18.00		£720.00	£738.00
INTEREST	£6,000.00	£4,504.13	£1,495.87	£563.75	£843.77	£752.50	£850.78	£742.89	£750.44
V.A.T.	£10,000.00	£11,156.91	-£1,156.91	£11,156.91					
MISC / FEED IN TARIFF		£341.33		£4.60	£332.37			£4.36	
TOTALS	£382,869.00	£380,707.53	£2,502.80	£317,617.51	£10,126.60	£20,054.00	£10,424.06	£13,087.89	£9,397.47

WHISTON TOWN COUNCIL

SMALL COMMUNITY FUND APPLICATION FORM

SECTION 1 – Your Organisation	
Organisation Name and Address:	Whiston Indoor Bowling Club
Contact person:	Linda McCulloch
Role in the Organisation:	Treasurer
Telephone:	07538241677
Email:	Paullin123@hotmail.co.uk
What year was your group established?	2000
Do you have a constitution?	Yes ☒ No ☐
Are you a registered Charity?	Yes ☐ No ☒ Charity Number:
What are the main aims and activities of your Group?	The group aims to bring members of our community together to engage in a sporting activity, providing mental and physical stimulation. Members pay a minimal subscription (which covers hire of the room and refreshments) to make the group accessible to all. The group runs on two days each week and we are also currently undertaking a recruitment drive to enable even more of our community to take part in a sport that that can be beneficial to psychological and physical wellbeing, limit social isolation and promote self esteem in terms of becoming part of a group.
Which area of Whiston are you based in?	Whiston Town Hall
Bank Details:	Sort Code: 30 17 48 Account Number: 01565706 Account Name: Whiston Indoor Bowling Club

SECTION 2 – Your Project		
Project Name:	Improving Whiston Indoor Bowling Club Resources	
When will this take place?	If we are successful with support from Whiston Town Council we will buy the Bowling Mat.	
Please give details of the activity and / or equipment that you are applying for:	We need to replace our Bowling Mat.	
How will this project make a difference in your community? Please continue on separate sheet if necessary...	Our current mat is worn and the rubber backing is starting to shed, which will eventually render it useless. A new mat will enable the group to play to a higher level and hopefully alongside our recruitment drive will also attract more new members.	
Who will mainly benefit from your project? (please tick one box in each section)	Groups	
	Young People	☒ X
	Older People	☐ X
	General Community	☐ X
	Resident Association	☐
	Sports or Arts	☐ X
	Minority groups (e.g. LGBT, Disabled, BME)	☒ X
How many people will benefit from your project?	Currently we have twenty members and we are hoping to increase this with our current recruitment drive.	
How much funding are you asking for?	£600	
Have you secured funding from anyone else?	We will be using £500-£700 of our funds to fund the purchase of the Bowling Mat.	
How will your project recognise the support of the Town Council	We will promote your support on all of our advertising literature.	
Who will be running the activity?	☒ X Unpaid Volunteers	How many 3
	☐ Paid Volunteers	How many
	☐ Paid Staff	How many

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: Linda McCulloch
	Position: Treasurer
	Date:

You can return your form:

By Post:	Mrs Sandra Mayers Town Clerk Whiston Town Council Whiston Town Hall Old Colliery Road Whiston Merseyside L35 3QX
By Email:	town.clerk@whiston-tc.gov.uk

Please note:

As from May 2023, should the application be approved, the organisation must provide receipts to Whiston Town Council to show how the grant has been spent.

Please ensure the following :-

1. Read the guidance notes which will help you to include the information we need.
2. Make sure that your group and your project meet the criteria.
3. Attach a copy of your constitution and a recent bank account statement – you can send these in separately if you apply online.
4. If the project involves children, young people or vulnerable adults, please enclose a copy of your Child / Vulnerable Adults Protection Policy.

7

WHISTON TOWN COUNCIL

SMALL COMMUNITY FUND APPLICATION FORM

SECTION 1 – Your Organisation	
Organisation Name and Address:	Cornerstone (St Helens) Community Church 220 Windleshaw Road, St Helens, WA10 6TN
Contact person:	Jackie Hill
Role in the Organisation:	Volunteer
Telephone:	07999956760
Email:	jackiehill44@btinternet.com
What year was your group established?	2017
Do you have a constitution?	Yes ☒ x No ☐
Are you a registered Charity?	Yes ☐ No ☒ Charity Number: 1174465
What are the main aims and activities of your Group?	The main aims are: <i>We seek to change the spiritual landscape ...in creative, rational and experiential ways to religious and non religious alike, in that way we experience community.</i> The main activities are: • Run a community pantry • Reduce social exclusion • Provide information • Provide advocacy and support • Improve health and wellbeing • Reduce landfill
Which area of Whiston are you based in?	Henley Park, Warrington Road, Whiston, L35 5AF
Bank Details:	Sort Code: 60 70 08 Account Number 58709800 Account Name: Gill Goulding

SECTION 2 – Your Project		
Project Name:	Cornerstone Pantry	
When will this take place?	Spring 2025	
Please give details of the activity and / or equipment that you are applying for:	We are currently in St Helens but have secured premises in Whiston that we are renovating with a view to moving in Spring 2025. Therefore we are applying for 4 x oil filled radiators for premises that we are renovating.	
How will this project make a difference in your community? Please continue on separate sheet if necessary...	The Cornerstone Pantry will make a difference to the community by, softening the blow to the high cost of living. The membership is £5.00 and members receive a variety of nutritional, quality food to the value of £20 - £30. By providing a warm and friendly atmosphere The Pantry provides a safe, warm, social space for people to engage and develop a sense of community, helping people to feel connected and reducing social exclusion. The Pantry will strive to develop a social, community network to extend the support to its members but also engage members within the local community to become active members. The Pantry will aim to reduce the pressure on crisis services by supporting and empowering members.	
Who will mainly benefit from your project? (please tick one box in each section)	Groups	
	Young People	☐
	Older People	☐
	General Community	☒ x
	Resident Association	☐
	Sports or Arts	☐
	Minority groups (e.g. LGBT, Disabled, BME)	☐
How many people will benefit from your project?	75 -125	
How much funding are you asking for?	£480	
Have you secured funding from anyone else?	We have received £500 and waiting for the results of other bids	
How will your project recognise the support of the Town Council	We will run a social media campaign to acknowledge all support received.	

Who will be running the activity?	☐ x Unpaid Volunteers	How many 12
	☐ Paid Volunteers	How many
	☐ Paid Staff	How many

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: J. Hill
	Position: Volunteer
	Date: 2.11.24

You can return your form:

By Post:	Mrs Sandra Mayers Town Clerk Whiston Town Council Whiston Town Hall Old Colliery Road Whiston Merseyside L35 3QX
By Email:	town.clerk@whiston-tc.gov.uk

Please note:

As from May 2023, should the application be approved, the organisation must provide receipts to Whiston Town Council to show how the grant has been spent.

Please ensure the following :-

1. Read the guidance notes which will help you to include the information we need.
2. Make sure that your group and your project meet the criteria.
3. Attach a copy of your constitution and a recent bank account statement – you can send these in separately if you apply online.
4. If the project involves children, young people or vulnerable adults, please enclose a copy of your Child / Vulnerable Adults Protection Policy.



To: Town Mayor and Members

Meeting: Wednesday 13th November 2024

MULTI USE GAMES AREA- WHISTON TOWN HALL

PURPOSE OF THE REPORT

Members are requested to consider the undermentioned information in relation to the type of surface and funding options in relation to the replacement / upgrade of the Multi Use Games Area (MUGA), placed alongside, Whiston Town Hall.

BACKGROUND

Back in 2022 the Town Council considered various options in relation to the upgrade of the MUGA situated alongside Whiston Town Hall. At that time due to the level of expenditure. Members agreed to a full rejuvenation of the pitch which included restoration of drainage and new silica kiln dried sand, which was to increase the lifespan for a further three to five years. Since that time, it has been necessary to carry out a number of repairs to the matting which had fraying to the centre of the pitch.

A number of options are available with regard to the replacement of the surface, and these are highlighted below.

Resurfacing to existing sandfilled synthetic MUGA options below:

1.Sandfilled HF23P (like for like).

Carefully take up and remove the old synthetic and cart away to Replay Recycle. Then supply and install a 23mm Sandfilled FIH approved (designed specifically for multi-use) lines as per existing.

2.Alternative Monofilament Sand dressed.

Carefully take up and remove the old synthetic and cart away for Replay Recycle. Then supply and install a monofilament sand dressed FIH approved (designed specifically for Hockey) lines as per existing.

3.40mm 3G Long Pile Rubber filled (will require a shockpad).

Replace existing synthetic surface with a new 40mm 3G sand and rubber filled FA/FIFA quality synthetic, Football only. (This type of surface would require machinery, regular maintenance and staff training). It would therefore be necessary to set an annual budget to this.

4.50mm 3G Long Pile Rubber filled

Replace existing synthetic surface with a new 50mm 3G sand and rubber filled FA/FIFA quality synthetic, Football only.

It is also recommended that a shock pad be installed to comply with FA/FIFA/SAPCA guidelines., along with the installation of ball stop netting and new football posts to enhance the facility.

FINANCIAL IMPLICATIONS.

Below are the **estimated** costings provided by Replay for the various options and having now had an opportunity to meet with a representative of the Liverpool County FA, It may be possible to obtain funding upto an amount 25k, meeting upto 75% of the overall costs.

The amounts below are nett of vat.

1.Sandfilled HF23P (like for like) £30,650.

2.Alternative Monofilament Sand dressed £32,950.

3.40mm 3G Long Pile Rubber filled (will require a shockpad) £33,450

4.50mm 3G Long Pile Rubber filled (will require a shockpad) £37,650

Options 3 /4 would require the shockpad at an additional cost of £12,080.

No costings have yet been obtained in relation to the ball stop netting and new goal posts.

CONCLUSION

Members are requested to give a clear indication of what option they wish to pursue and authorise the Town Clerk to work alongside the county FA in applying for upto 75% towards the overall costs.

The Council has earmarked reserves towards the improvement in the sum of £17,750.