

Whiston Town Council Meeting Agenda Wednesday 13th September 2023



Serving the Community

Whiston Town Council

Whiston Town Hall

Old Colliery Road

Whiston

Merseyside

L35 3 QX

Email: town.clerk@whiston-tc.gov.uk

www.whiston-tc.gov.uk

Sandra Mayers-Town Clerk 07584414866



Whiston Town Council

Whiston Town Mayor 2023-2024 Councillor R. Gaffney.

Mrs S Mayers - Town Clerk
Whiston Town Hall
Old Colliery Road
Whiston
Merseyside
L35 3QX

Telephone/Answer: 0151 430 7200
Answer/Fax: 0151 430 9786
E-mail: town.clerk@whiston-tc.gov.uk
Website: www.whiston-tc.gov.uk

SM/KM

6th September 2023

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Whiston Town Council to be held in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston on **Wednesday 13th September 2023** commencing at 7.30pm.

Yours sincerely

Sandra Mayers
Town Clerk

AGENDA

Apologies.

1. Public Forum.

In accordance with Standing Order 66 members of the public may be invited to speak at the meeting on matters concerning the Township of Whiston. Those who are invited to speak in this way will only address the person who is presiding at the meeting and will respect the Chairmanship of that person.

2. Announcements from the Town Mayor.

To receive verbal reports from the Town Mayor of the Council **FOR INFORMATION ONLY.**

3. Announcements from the Town Clerk.

To receive verbal reports from the Clerk of the Council FOR INFORMATION ONLY.

4. Announcement from the Leader.

To receive verbal reports from the Leader of the Council FOR INFORMATION ONLY.

5. Declarations of Interest.

Members are invited to indicate any interest they may have in relation to items on the Agenda for the meeting. Attached for this purpose is a pro forma for use by Members, which should be handed to the Town Clerk prior to the commencement of the meeting. Declaring interests in this way does not preclude Members from declaring an interest, when a specific item is being discussed, during the meeting.

6. Planning.

a) Applications.

Members are requested to consider the undermentioned planning applications.

23/01164/FUL	Erection of a single storey rear extension together with a rear dormer extension and loft conversion.	42 Berryhill Avenue Knowsley.
21/00764/NMA	Non material amendment following the grant of planning permission 21/00764/FUL (Erection of single storey extension to the rear, raising of ridge height, first floor extension to the front and rear (Incorporating rear balcony), together with dormer extensions to the front and rear to provide living accommodation within the roof space, new entrance together with associated works including rendering of whole of dwelling.) Amendment sought to allow addition of 2 No. obscured glass windows.	Welshmans Farm 345 Cronton Road Cronton
23/01949/REM	Application for the approval of reserved matters (scale, access, appearance, layout and partial landscaping)	Site of Cronton Colliery Cronton Road Cronton

	Comprising of the development of 272,091(GIA) of storage space and distribution floorspace (Use class B8) and ancillary offices (Use class E(g), provision of infrastructure submitted pursuant to planning permission 20/00494/HYB	
23/02105TCA	Fell 1No Tree	Land to the rear of Prescott Parish Church Meeting Room, Vicarage Place, Prescott.
23/02086/PDE	Erection of single storey rear extension. Maximum depth from original rear wall: 5.00 metres. Maximum Height: 3.74 metres. Height of Eaves: 2.40 metres	34 Sinclair Avenue, Prescott, Knowsley.
23/00485/FUL	Demolition of existing dwelling and outbuildings and the erection of a replacement dwelling together with other associated works including alterations to front boundary fence.	Denbigh, Pex Hill, Cronton.
23/01679/ADV	Advertisement consent for display of signage consisting of 1N0.Logo, 3 No.Fascia boards and 3 No. Freestanding internally illuminated totem signage.	Unit 1 Symmetry, Logistics Park Merseyside, Colliery Way.
23/01925/FUL	Erection of two storey side extension and rear dormer extension.	1 Fisher Place, Whiston, Knowsley.

7. Zero Waste Food Provision.

Members are requested to consider free room hire on Friday mornings at the George Howard Centre, Lickers Lane, between 9.30am -11.30am. This provision will allow residents to obtain food for consumption that would otherwise go to waste. The Centre is normally open during school term times and initially Whiston Town Council staff would be required to monitor the car park etc. If the provision is successful and continues past a three-month trial period, the Council may incur costs should the George Howard Centre be required during the school holiday periods.

8. Minutes – Appendix 1.

To receive as a true and correct record the Minutes of the Ordinary Council Meeting held on Wednesday 12th July 2023.

9. Accounts.

Members are requested to note and agree the undermentioned information in relation to finance.

a). Bank Reconciliation – July & August 2023 – Appendix 2/2a

c). Final Payment Summary – July & August 2023 – Appendix 3/3a.

b). Monthly Accounts for Payment – August 2023 – Appendix 4.

Monthly Accounts for September 2023 will be circulated at the meeting.

d) Quarterly Budget Sheet – April – June 2023 inclusive – Appendix 5.

10. Christmas lights – Appendix 6.

Members are requested to consider a detailed report in relation to the provision of Christmas Lights in Whiston Village 2023–2026.

11. Investments Strategy Policy – Appendix 7.

Members are requested to consider the circulated report in relation to an Investment Strategy Policy which is governed by the Local Government Act 2003 s15(a).

12. Recording of Whiston Town Council Meeting – Appendix 8.

Members are requested to consider a detailed report in relation to the recording of future Whiston Town Council meetings.

13. Whiston Town Council Events Committee – Appendix 9

Members are requested to consider the recommendations outlined in the report of the Whiston Town Council Events Committee held on Thursday 17th August 2023.

14. Prescott Mission Christmas – Appendix 10.

Members are requested to consider an application for financial assistance towards the cost of food vouchers and fresh food deliveries to families in need within the Whiston Area, if a donation is agreed this could be met out of the community donation fund which currently stands at £3,000, using expenditure powers under the Local Government Act 1972 Section 137 payment.

15. Liverpool City Region and West Lancashire Recreation Mitigation on the Coast – Appendix 11.

Members are requested to consider the circulated document in relation to Recreation Mitigation on the coast, which is a process to reduce harm arising from new housing development due to more people visiting coastal nature sites. Local planning authorities are jointly preparing a Supplementary Planning Document in partnership

with Natural England and the National Trust to produce a report / recommendation following consultation. Further information can be found within the circulated documents.

16. Conclusion of External Audit 2022-2023 – Appendix 12

Members are requested to note that the External Audit, PKF Littlejohn LLP, for Whiston Town Council Financial year 2022-2023 has now concluded, with no matters being brought to the Council attention.

17. Notice of Motion, Councillor J. Burke – Whiston Winter Coats and Prom Outfit Recycling Project - Appendix 13

To consider a Notice of Motion received from Councillor J. Burke and seconded by Councillor K. Taylor. and the report of the Town Clerk in relation to Whiston Winter Coats and Prom Outfit Recycling Project.

WHISTON TOWN COUNCIL

At the Ordinary Meeting of Whiston Town Council held in the Council Chamber, Old Colliery Road, Whiston on Wednesday 12th July 2023 commencing at 7.30pm the following were:-

Present
Councillor S. Henry
Deputy Mayor
(In the Chair)

Councillors D. Allen, J. Burke, T. Byron, N. Murray, T. Murray, C. Powell, S. Rees, K. Taylor and G. Wickens.

Apologies.

Apologies for absence were received on behalf of Councillors R. Gaffney and J. Minnagh.

31. Public Forum.

In accordance with Standing Order 66 the meeting was adjourned at 7.31pm and reconvened at 7.59pm.

12 Members of the public attended the meeting and raised the undermentioned issues.
Whiston Woods. A number of local residents requested that Whiston Town Councillors arrange a public meeting with Senior Officers of the Borough Council who will be best placed to answer concerns they have in relation to Whiston Woods.. The residents felt that they were being ignored and wanted to know the position in relation to Whiston Town Council challenging the Borough Council legally.

School Uniform Recycling. A resident asked why the Town Council would be implementing a school uniform recycling project, when those at Halsnead allotments and social supermarket community group already have one in place. The resident confirmed that they have had a constitution in place since November 2023 and have engaged with all of the primary schools within the Whiston area. Confirmation from St Leos and Southmead and Halsnead Schools has already been received.

32. Announcements from the Town Mayor.

Town Mayor of the Council submitted apologies for the meeting.

33. Announcements from the Town Clerk. FOR INFORMATION ONLY.

The Clerk of the Council informed Members that the consultation period for the proposed Knowsley Cemetery Extension has been extended with a drop in event at the George Howard Centre, Lickers Lane, Whiston on Wednesday 26th July 2023 between the hours of 2pm and 4pm.

34. Announcement from the Leader. FOR INFORMATION ONLY.

The Leader confirmed that the Borough Council has extended the online consultation until 4th August 2023 with a drop in event on the 26th July 2023, now being held at one of the Town Council's facilities.

35. Declarations of Interest.

Declarations of interest were received on behalf of the following Members who left the meeting room at 8.04pm and returned at 8.09pm.

Councillor	Agenda Item	Nature of Interest
D. Allen	6 App A	Member of KBC Planning Comm
K. Taylor	6 App A	Member of KBC Planning Comm
N. Murray	6 App A	Employer application

In relation to application 23/00362/FUL Councillor T. Byron submitted a personal interest, did not leave the meeting room but took no part in the discussion nor voted thereon.

36. Planning.**a) Applications.**

Members considered the undermentioned planning applications.

23/00533/FUL	Erection of a single storey rear elevation together with replacement roof of tiles to existing dwelling and demolition of existing conservatory.	34 Longborough Road Knowsley.
23/00607/CLD	Certificate of lawful development for proposed single storey rear extension.	84 Longmeadow Road Knowsley Village Knowsley.
23/00828/FUL	Conversion of garage to form habitable room.	60 Sandstone Drive Whiston Knowsley.
23/00327/FUL	Demolition of existing industrial unit together with the erection of 6No. Dwellings with associated landscaping, car park and bin.	Land to the rear 1-25 Hope Street Prescott
23/00644/FUL	Conversion of garage to form a habitable room.	15 Newhall, Road Prescott Knowsley
23/00834/FUL	Installation of roof mounted solar photovoltaics (PV) to roof slopes of the new build annexes, block A, block B	The Watchfactory Albany Road Prescott

23/00362/FUL	Erection of part single and part two storey side extension, single storey front porch extension and conversion of conservatory to single storey rear extension extension	27 Stanwood Gardens Whiston Knowsley
23/00971/CLU	Certificate of lawfulness for the retention of a single storey outbuilding and single storey rear extension (Orangery)	103 Hall Lane Cronton Knowsley
23/00603/FUL	Construction of dropped kerb and associated works for vehicular access.	122 Dragon Lane, Whiston Knowsley.
23/01037/OUT	Outline planning application (with all matters other than access reserved) (to be determined by Halton Borough Council only) for the development of up to 350 dwellings, public open space, landscaping and associated infrastructure works. Full details for site access arrangements via a new junction on Chapel Lane (to be determined by Knowsley Borough Council only) and emergency access via Sandy Lane (to be determined by Halton Borough Council)	Land to the North and East of Rose Farm, Chapel Lane, Widnes, Knowsley/Cheshire
23/01268/TWA	Remedial works to 6 trees and felling of 3 trees	Aset Hospital, 1 Sandstone Drive, Whiston.
23/01064/FUL	Erection of single storey side and rear extension	9 Paradise Lane, Whiston.

Resolved: That the Council raise and objection in relation to 23/01037/OUT, Members wished to object to the outline application due to the lack of infrastructure and highway congestion this would cause. This would have a severe impact on the residents of the Chapel Lane area.

37. Banking and Investments.

Members were requested to consider nominating another Member to sign the banking and investment mandates alongside Councillors T. Murray and S. Rees. Members are also requested to agree to the current signatories remaining as approved signatories for the Council until such a time as the new signatories are in place.

Resolved: That now the relevant information has been received the Council agree to continue with Councillors T. Murray, S. Rees and J. Mimmagh as the approved signatories for banking and investments and that the current signatories remain in place until the new mandate is complete.

38. Minutes.

The minutes of Wednesday 14th June 2023 were received as a true and correct record and signed by the Deputy Mayor.

Note Councillor T. Byron did not agree to the accuracy of the minutes in relation to the Public Forum content and wished for this matter to be recorded.

39. Accounts.

Members were requested to note and agree the undermentioned information in relation to finance.

a). Bank Reconciliation – June 2023.

Resolved: That the bank reconciliation in relation to June 2023 was noted and agreed.

b). Monthly Accounts for Payment July 2023.

Members were requested to note, due to the meeting being brought forward by one week, we have no scheduled payments to circulate. The list of accounts for payment for the month of July 2023 will be circulated at the meeting.

Resolved: That the circulated accounts for payment for the month of July 2023 were noted and agreed.

c). Final Payment Summary – June 2023.

Resolved: That the final payment summary for the month of June 2023 be noted and agreed.

40. Forming of an Events Committee.

Members considered a detailed report in relation to forming an Events Committee for 2023/2024.

Resolved: That the terms of reference be agreed and Councillors D. Allen, J. Burke, T. Byron, S. Rees, T. Murray, N Murray and C Powell form the Committee with support from S Mayers, Town Clerk and R. Miller, Site Manager.

41. School Uniform Recycling Project 2023.

Members considered a Notice of Motion received from Councillor J. Burke and a report from the Town Clerk in relation to the School Uniform Recycling Project for Whiston Primary Schools.

Resolved: Councillors D. Allen and T. Byron objected to the motion as a school uniform recycling project is already in place at no cost to the Council. They suggested the Council consider joining the Halshead allotments and social supermarket community group, for the recycling of school uniforms, who already have a constitution and commitment from two of the three primary schools in Whiston. Members felt it would be beneficial to the residents of the area if they could access a number of school uniform recycling projects in Whiston and therefore it was agreed to approve the Notice of Motion and the proposals put forward supported by the Whiston Recycling Group.

42. Local Democracy School Programme 2023/24.

Members considered a Notice of Motion received from Councillor J. Burke and a report from the Town Clerk in relation to a Local Democracy Project for 2023 involving year 6 children from each of the three primary schools in Whiston.

Resolved; That this Notice of Motion be agreed and the Clerk contact the primary schools in September 2023 to make the appropriate arrangements.

43. Whiston Over 55's Bingo – Application for financial assistance.

Members considered an application for financial assistance from the above group. The group are seeking a contribution towards the cost of travel for an adapted coach to enable a day trip to Llandudno. If approved a contribution can be met using expenditure powers under the Local Government Act 1972 Section 137 payment and allocated out of the community donation budget which currently stands at £3,500.00

Resolved: That a contribution of £500 be awarded, whilst using expenditure powers under the Local Government Act 1971 Section 137 and that the group be asked to provide evidence of expenditure.

Minutes 31 – 43 be received as a true and correct record and signed by the Town Mayor on Wednesday 13th September 2023.

**The Meeting Closed at 8.43pm
Town Mayor**

MONTHLY BANK RECONCILIATION				
Jul-23				
Balance 01/07/2023		£ 612,508.15		
Receipts in July 2023		£ 10,280.23		
Less Payments in July 2023		£ 28,026.70		£ 594,761.68
BALANCES				
Fixed Term Deposit A/c 85172626			£ 50,488.22	
Business Res A/C-89979389			£ 531,719.23	
Current A/C-97589667			£ 12,554.23	
Less unpresented cheques/receipts				
Current a/c balance				
Total Credit Balance			£ 594,761.68	
Balance c/fwd				£ 594,761.68

2 A

MONTHLY BANK RECONCILIATION				
Aug-23				
Balance 01/08/2023		£ 594,761.68		
Receipts in August 2023		£ 7,555.41		
Less Payments in August 2023				£ 602,317.09
BALANCES				
Fixed Term Deposit A/c 85172626			£ 50,488.22	
Business Res A/C-89979389			£ 512,342.49	
Current A/C-97589667			£ 8,699.62	
Less unrepresented cheques				
Current a/c balance			£ -	
Total Credit Balance			£ 571,530.33	
Balance c/fwd				£ 602,317.09

Final Schedule of Payments July 2023

3

Month 4 July 2023
Meeting 12 July 2023

PAYMENTS to be made in July after Council Meeting

1	BACS	Knowsley Borough Council. Rates, 3 Centres	£	1,521.00
4	BACS	Merseyside Pension Fund	£	2,471.41
4	BACS	Inland Revenue	£	2,470.15
4	BACS	Prudential Assurance	£	800.00
1	BACS	Lyreco	£	204.18
1	BACS	ICU Group Ltd	£	340.80
Sub Total			£	7,807.54

1	BACS	Amazon Business 2 clothes rails	£	54.97
1	BACS	J Dyson Caretaker Foxshaw Close	£	75.00
1	BACS	Heating & Boiler Services Ltd Annual Gas Service of heating appliances	£	690.00
5	BACS	Knowsley Borough Council Ground Maintenance	£	1,727.07
1	BACS	S T Electrical and Security Ltd Annual Certificates	£	1,260.00
2	BACS	Whiston Over 55 Club Section 137 payment Communitiy Donations	£	500.00
Sub Total			£	4,307.04

PAYMENTS after Council Meeting July 2023

1	Section 19 Local Government (Miscellaneous Provisions) Act 1976
2	Section 137 Local Government Act 1972
3	Section 111 Local Government Act 1972
4	Section 112 Local Government Act 1972
5	Section 10 Open Spaces Act 1906
6	Section 176 Local Government Act 1972
7	Schedule 13 Local Government Act 1972
8	Section 143 Local Government Act 1972
9	Section 214 Local Government Act 1972
10	Section 15(5) Local Government Act 1972
11	Section 145 Local Government Act 1972
12	Section 111/175 Local Government Act 1972
13	Audit Commission Act 1998
14	Section 31 Local Government Act 1997 Crime Prevention

Total Payments £ 12,114.58

DIRECT PAYMENTS

DDR	Ash Waste Services. Refuse collection, Whiston Town Hall	£	149.96
DDR	Ash Waste Services. Refuse collection, George Howard Centre	£	135.18
DDR	Water Plus. Water - George Howard Centre (4078082681)	£	124.48
DDR	Water Plus. Water - Robert Foulkes Centre (6000391688)	£	148.31
DDR	Water Plus. Water - Whiston Town Hall (4078082954)	£	99.34
DDR	Water Plus. Waste - Whiston Town Hall (4033613348)	£	72.22
	British Gas Gas WTH (670065605)	£	10.56
DDR	British Gas. Gas Dragon Lane (600267246)	£	-
DDR	British Gas. Elec George Howard Centre (600893420)	£	414.46
DDR	British Gas. Electricity Robert Foulkes Centre (600893430)	£	43.11
DDR	British Gas. Elec WTH (600893405)	£	388.35
DDR	British Gas. Gas WTH (603228234)	£	1,367.31
DDR	British Gas. Gas GHC (600111696)	£	766.29
DDR	British Gas. Gas RFC (600198488)	£	129.95
DDR	Invosys (prev Connected World) Telephone/internet charges	£	131.15
DDR	Chubb Fire & Security. George Howard Centre	£	88.54
DDR	Chubb Fire & Security. Whiston Town Hall	£	88.54
	Bank charges (97589667)	£	48.96
	Bank charges re SumUp device	£	8.11
	Wages	£	11,697.30
Total DD			£ 15,912.12
Grand Total			£ 28,026.70

Total Payment R & P Book	£	28,026.70
Less Payments c/f		
Total Payments July	£	28,026.70

Accounts Sheet for July	£	12,114.58
Direct payments for July	£	15,912.12
Total Payments July	£	28,026.70

Final Schedule of Payments August 2023

Month 5 - August 2023

Meeting 13th September 2023

PAYMENTS made in August 2023

1	BACS	Knowsley Borough Council. Rates, 3 Centres	£	1,521.00
4	BACS	Merseyside Pension Fund	£	3,309.58
4	BACS	Inland Revenue	£	2,988.25
4	BACS	Prudential Assurance	£	1,000.00
1	BACS	ICU Group Ltd	£	340.80
1	BACS	J Dyson Caretaker Foxshaw Close	£	75.00
5	BACS	Knowsley Borough Council Ground Maintenance	£	1,727.07
1	BACS	MSDL Software	£	130.00
1	BACS	Dacenta Secure Hosting Renewal of domain whiston-tc.gov.uk	£	300.00
1	BACS	Screwfix Trade UK B & Q Paint and toilet cistern part	£	92.05
1	BACS	Amazon Business Hoover Bags	£	11.98
1	BACS	PKF LittleJohn LLP Annual Audit	£	1,008.00
1	BACS	Canon 01/08/23 to 31/10/23	£	77.84
1	BACS	Premier Pest Control	£	138.00
1	BACS	Sandra Mayers purchase of LED lights for WTH and GHC City Electrical	£	237.60
1	BACS	L J McDowell Electrician Remove and replace panel at WTH and GHC	£	150.00
1	BACS	Amazon Business Bin Store for WTH	£	195.99
1	BACS	B & B Hygiene Cleaning materials	£	223.45
1	BACS	S T Electrical and Security Ltd Supply and install new feed to oven	£	1,068.00
1	BACS	Canon 01/05/23 to 31/07/23	£	183.68
1	BACS	Shawcross Add name to honours board and refix	£	270.00

Sub Total £ 15,048.29

- 1 Section 19 Local Government (Miscellaneous Provisions) Act 1976
- 2 Section 137 Local Government Act 1972
- 3 Section 111 Local Government Act 1972
- 4 Section 112 Local Government Act 1972
- 5 Section 10 Open Spaces Act 1906
- 6 Section 176 Local Government Act 1972
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- 11 Section 145 Local Government Act 1972
- 12 Section 111/175 Local Government Act 1972
- 13 Audit Commission Act 1998
- 14 Section 31 Local Government Act 1997 Crime Prevention

Total Payments £ 15,048.29**DIRECT PAYMENTS**

DDR	Ash Waste Services. Refuse collection, Whiston Town Hall	£	110.75
DDR	Ash Waste Services. Refuse collection, George Howard Centre	£	110.75
DDR	Water Plus. Water - George Howard Centre (4078082681)	£	124.48
DDR	Water Plus. Water - Robert Foulkes Centre (6000391688)	£	148.31
DDR	Water Plus. Water - Whiston Town Hall (4078082954)	£	99.34
DDR	Water Plus. Waste - Whiston Town Hall (4033613348)	£	72.22
	British Gas Gas WTH (670065605)		
DDR	British Gas. Gas Dragon Lane (600267246)	£	10.90
DDR	British Gas. Elec George Howard Centre (600893420)	£	384.78
DDR	British Gas. Electricity Robert Foulkes Centre (600893430)	£	42.42
DDR	British Gas. Elec WTH (600893405)	£	454.03
DDR	British Gas. Gas WTH (603228234)		
DDR	British Gas. Gas GHC (600111696)		
DDR	British Gas. Gas RFC (600198488)		
DDR	Invosys (prev Connected World) Telephone/internet charges	£	128.53
DDR	Chubb Fire & Security. George Howard Centre	£	88.54
DDR	Chubb Fire & Security. Whiston Town Hall	£	88.54
DDR	Chubb Fire and Security Routine Maintenance of Alarm systems	£	140.23
	Bank charges (97589667)	£	53.42
	Bank charges re SumUp device	£	10.48
BACS	Wages	£	13,670.75
Total DD		£	15,738.47
Grand Total		£	30,786.76

Total Payment R & P Book	£	30,786.76
Less Payments c/f		
Total Payments August	£	30,786.76

Accounts Sheet for August	£	15,048.29
Direct payments for August	£	15,738.47
Total Payments August	£	30,786.76

PAYMENTS made in August 2023

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4	BACS	Inland Revenue	£	2,988.25
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1	BACS	Canon 01/05/23 to 31/07/23	£	183.68
1	BACS	Shawcross Add name to honours board and refix	£	270.00

Sub Total £ 15,048.29

For Authorisation

Sub Total £ -

- 1 Section 19 Local Government (Miscellaneous Provisions) Act 1976
- 2 Section 137 Local Government Act 1972
- 3 Section 111 Local Government Act 1972
- 4 Section 112 Local Government Act 1972
- 5 Section 10 Open Spaces Act 1906
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- 13 Audit Commission Act 1998
- 14 Section 31 Local Government Act 1997 Crime Prevention

Total Payments £ 15,048.29

DIRECT PAYMENTS

BACS Wages

£ 13,670.75

Total DD £ 15,738.47

Grand Total £ 30,786.76

Final Schedule of Payments August 2023

Total Payment R & P Book	£	30,786.76
Less Payments c/f		
Total Payments August	£	30,786.76
Accounts Sheet for August	£	15,048.29
Direct payments for August	£	15,738.47
Total Payments August	£	30,786.76

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WHISTON TOWN COUNCIL
BUDGET SHEET 2023-2024

BUDGET SHEET 2023-2024

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BUDGET SHEET 2023-2024

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BUDGET SHEET 2023-2024

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FINANCIAL RESERVES as at 31st MARCH 2023

BUDGET

£ 387,963.18
£ 50,488.22
£ 329,011.27
£ 8,463.69
£ 387,963.18

£	7,550.00
£	380,413.18
£	387,963.18

2023/2024	INCOME	
<i>B/f</i>	£	387,963.18
Precept received by 30th April 2023	£	292,438.00
	£	680,401.18
Community Development Fund	£	
Repairs & Maintenance		
Provision of Christmas lights		

BUDGET	USED	BALANCE		April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
		£													
£	7,550.00	£	-	£	7,550.00										
£	3,000.00	£	-	£	3,000.00										
£	8,000.00	£	-	£	8,000.00										
£	18,550.00	£	-	£	18,550.00	£	-	£	-	£	-	£	-	£	-



Town Mayor and Members of Whiston Town Council

Meeting 13th September 2023

CHRISTMAS LIGHTS, WHISTON VILLAGE

PURPOSE OF THE REPORT.

To provide Members with the relevant information into the provision of Christmas lights in Whiston Village over the next three-year period.

BACKGROUND.

In both 2014 and 2019 Whiston Town Council obtained costings for the provision of Christmas lights in Whiston Village. It was identified, at that time that the lighting columns in place were not heavy-duty columns and therefore it was determined that the only type of lighting that could be safely installed would be LED wrap around on each of the lighting columns. The Council decided not to progress with either of these schemes due to the high level of expenditure.

Costings were identified back in February 2023 of approximately £8.000 (to be met out of reserves held by the Council), and the Council agreed in principle to the provision of lights in Whiston Village starting from the shops on Windy Arbor Road and aligning the shops onto Greenes Road, a total of 12 columns in total. Unfortunately, the PFI company Enerveo will not allow a third party to install the commando sockets required for each of the column, this has had a significant impact on initial costings.

The undermentioned costings have been submitted by Mr Daley, Knowsley Borough Council who is working in partnership with Enerveo and Yunex. The light provision must be with Blachere, the approved contractor for the Borough Council.

FINANCIAL IMPLICATIONS

The Costings provided do not cover the three-year period. They will be charged on an annual basis minus the initial install cost of the commando sockets and installation of lights/traffic management.

Commando Sockets 1st year only.

Supply and install 12 commando sockets. (one year only)	5,286.00
Traffic Management	1,416.00
Yunex BASO KBC(bag and Switch Off traffic lights) 3 days	<u>3,000.00</u>
	<u>9,702.00</u>

Lights Provision and installation Blachere, Annual Cost 1st year only

Supply of multi coloured led lights 12 columns	1,672.00
Installation of lights	1,035.00
Traffic Management	1,416.00
Yunex BASO -KBC 1 days	1,000.00
	<u>5,123.00</u>

Switch on in 24hr period free of charge.	00.00
Staff to attend for individual switch on, cost to be confirmed,	
Mid-year check if left in situ	<u>673.00</u>
Estimated cost for use of energy for 6 weeks	
From 3.00pm – 2.00am each day	<u>10.00</u>
Overall estimated costings year 1.	<u>15,508.00</u>

Year 2 Estimated cost 2024/2025

Mid year check/maintenance repairs/energy cost	3,000.00
--	-----------------

Year 3 Estimated cost 2025/2026

Mid year check/maintenance repairs/energy cost	3,000.00
--	-----------------

CONCLUSION

Members are requested to give the above information careful consideration as the cost is significantly higher than the £8,000 originally identified. The implementation of the lights would initially include the installation of the commando sockets, lights, traffic management and baso although this would not be required In 2024/2025 and 2025/2026 giving a significant reduction in overall costs.

The lights would enhance Whiston Village and the residents of the area would benefit from the provision of Christmas lights which we have not had in Whiston Village for almost 20 years.



Town Mayor and Members of Whiston Town Council

Meeting 13th September 2023

INVESTMENT STRATEGY POLICY

PURPOSE OF THE REPORT.

Investment of surplus funds by local authorities is governed by the Local Government Act 2003 S 15(a)(a) and Guidance issued by the Secretary of State under that Act.

Members are requested to consider the implementation of an Investment Strategy Policy which sets out the policy for managing the investments and giving priority to the liquidity and security.

1) BACKGROUND.

Investments below £10,000 are not subject to the guidance but for investments between £10,000 and £100,000 the guidance should apply.

- a) Where a Town or Parish Council expects its investments, at any time during a financial year to exceed £100,000 the Guidance should apply in relation to that year.
- b) Where a Town or Parish Council expects its investments at any time during a financial year, to exceed £10,000 but not £100,000 it should decide on the extent, if any to which is reasonable to have regard to the Guidance in relation to that year.

Whiston Town Council expects its investments during the 2023-2024 financial year to exceed £100,000 and therefore it is recommended to apply the guidance as set out below.

2) Objectives

2.1 The Council will invest prudently any surplus funds it holds, on behalf of the community. Priority will be given to the security and liquidity of its reserves.

2.2 The Council will seek the highest rate of return, consistent with the proper levels of security and liquidity.

2.3 The Council will withdraw monies first from the least secure or higher rated investment funds / banks.

3) Specified Investments

3.1 The Council will invest its reserves in specified investments which are defined by the Guidance as investments that are:

- denominated in sterling and any payments or repayments in respect of the investments are payable only in sterling.
- That have a period of maturity of no more than 24 months.
- not defined as capital expenditure (essentially this precludes investment in shares
- or loan capital of any corporate body).

- made with a body or in an investment scheme which has been awarded a high credit quality (see below) or is made with the UK Government or Local Authority.

3.2 The Council will only invest in Specified Investments as defined above.

3.3 For the avoidance of doubt , the Council will invest balances which are surplus in the short term deposits with one or more of the UK Government, UK and / or building societies or other local authorities, provided that the credit rating of such institution satisfies the minimum credit rating specified below.

3.4 Decisions on investments within this strategy will be made by Full Council.

4) Acceptable Level of Credit Ratings (Risks)

4.1 The required level of Credit Rating for UK Banks and Building Societies is "A" or above. Fitch Ratings Ltd or the bank is registered with the Financial Services Authority (FSCS) and the Council is otherwise satisfied as to its levels of capital and liquidity.

5) Treasury Management.

5.1 The Council does not use external advisers to offer information, advice or assistance relating to investments, nor does it regard there as being a need for its staff to be trained in investment management given the nature of its investments, but will rely on information which is publicly available.

5.2 The Council will monitor the risk of loss on investments by reference to credit ratings. The Council should aim for ratings equivalent to the Fitch F1 rating for short – term investments.

6) Investment of Money Borrowed in Advance of Need

In the unlikely event of money being borrowed in advance of need, it will be invested in specified investments in accordance with this strategy.

7) Review and Amendment of Regulations

The Investment Strategy will be reviewed annually. The Annual Strategy for the coming financial year will be prepared and reviewed by Full Council.

The Council reserves the right to make variations to the Strategy at any time, subject to the approval of the Full Council.

8) Transparency

The Strategy should be publicly available on the Council's website.

9) Conclusion

Members are requested to note that this policy will be reviewed in February 2024 for the financial year 2024-2025.



Town Mayor and Members of Whiston Town Council

Meeting 13th September 2023

RECORDING OF WHISTON TOWN COUNCIL MEETINGS

PURPOSE OF THE REPORT

Members are requested to consider the inception of Statutory Instrument 2095 on 5th August 2014. The Openness of Local Government Bodies Regulations 2014 'gives the right to record, film, video, photograph Council meetings open to the public (full Council, Committee or Sub Committee meetings). Members may wish to consider the information set out below before deciding if a policy and guidance should be implemented.

BACKGROUND

INDIVIDUALS.

This guidance note sets out some general information intended to help individuals who may be intending to report on meetings. Anyone wishing to carry out any type of recording is encouraged to telephone or email the Clerk to the Council before the meeting, so that arrangements can be discussed in advance.

Video, filming, photography and recording (but not limited to) hence forward referred to as capture.

- The right to capture a Council meeting is limited to the duration of the meeting. Capture must not begin until the meeting is called to order and must cease when the Chairman closes the meeting.
- Capture equipment cannot be left in the meeting room at times when the public is excluded.
- Some members of the public attending the meeting may object to being captured, others that should not be captured eg. Children or vulnerable adults and the Council ask those carrying out capture, to respect this.
- The Council expects the captures will not be edited before use in a way that misrepresents proceedings and, if the recording (edited or otherwise) is to be shown.
- Elsewhere the Council would request that an unedited revision of the complete proceedings is supplied to the Clerk.
- Any type of capture should not interrupt or disturb the proceedings of the meeting eg. Oral commentary not permitted.
- Noise lighting bleeps etc that can distract would not be allowed.

Roaming whilst capturing would not be allowed.

- Speaker would not be asked to repeat statements.

If in the Chairmans opinion a person carrying out capture is interrupting proceedings or causing a disturbance, they can be ordered to stop their activity or leave the meeting.

The Council will remind anyone who does carry out any capture of a Council meeting that requirements of general law apply to their activities for example:

- The requirements of the Data Protection Act 1998 may apply to personal information about living individuals including visual image;
- There may be legal liability for defamatory or offensive statements, including statements made by people being filmed that are "published" by the person filming.

Whiston Town Council accepts no liability for any material created by those capturing a Council meeting, accepts no consequences of the publication or circulation of such material captured and accepts no cost implications or losses from any subsequent actions against any / all or any part if any published material by those capturing a Council meeting.

WHISTON TOWN COUNCIL AS A GOVERNING BODY

The above guidance would apply to Whiston Town Council as a governing body and should it wish to record meetings the Council should be mindful that, if they officially record meetings then that recording is then subject to Freedom of Information and GDPR. The Council will need to have in place a disposal and distribution policy and guidelines including technical ability for it to be able to share the recordings with others.

FINANCIAL IMPLICATIONS

13 x desk top microphones @ £25.00 each	£325.00
Video recording equipment	£269.00
Memory card for storing and sharing	£120.00
Basic level equipment estimated cost	<u>£714.00</u>

The costing for capturing equipment varies depending on the specification and quality of capturing required a professional level of equipment could be in the region of **£3,000. - £5,000.**

CONCLUSION.

Whiston Town Council do not currently have a budget set aside to enable the purchase of capturing equipment for 2023/2024. Members are requested to indicate having considered the guidance in relation to recording its meetings if they wish to implement this moving forward, if so, it will be necessary to include projected expenditure, disposal and distribution policy along with technical support within the 2024/2025 budget.

Sandra

From: Debra Platt <office@lalc.org.uk>
Sent: 26 June 2023 13:15
To: Whiston Town Council
Subject: Re:

Follow Up Flag: Follow up
Flag Status: Flagged

Hi

Legislation allows for anyone to record a public meeting (ie, the public section of a Council meeting). So yes a PCIIr can record and in turn so can a resident.

The PC can record its meetings but, it should be mindful that, if the Council officially records a meeting then that recording is then subject to FOI and could be asked for and then Council will need to have in place a policy and guidelines (and technical ability) for it to be able to share the recording with others - to follow the FOI request.

Please see a link here to my Council's guidance - if this is any help:

<https://www.euxtoncouncil.org.uk/uploads/otherDocuments/files/Recording%20Meetings.pdf>

Regards Debra

Debra Platt

Member Services & Engagement Officer
Lancashire Association of Local Councils (LALC)
T: 01772 750900 M: 07950 28 1111 W: www.lalc.org.uk
F: <https://www.facebook.com/LancsALC> T: <https://twitter.com/LancashireAlc>



From: Whiston Town Council <town.clerk@whiston-tc.gov.uk>
Sent: 22 June 2023 4:19 PM
To: Debra Platt <office@lalc.org.uk>
Subject:

Good Afternoon Debra,



Town Mayor and Members of Whiston Town Council
Meeting 13th September 2023

PROPOSALS FOR WHISTON TOWN COUNCIL EVENTS 2023/2024

PURPOSE OF THE REPORT.

Whiston Town Council Events Committee held a meeting on Thursday 17th August 2023, Members are requested to consider the recommendations of the Committee.

BACKGROUND.

Whiston Town Council Events Committee considered a number of proposals for events to be held in Whiston during 2023/2024.

The undermentioned events have been scheduled and now seek full Council approval, it is hoped that the Members may be able to secure donations to cover some of the costs, although the Council have set an amount for the provision of events during 2023/2024.

Senior Citizen- Mince Pie and Music – December 2023.

Whiston Amateur Flower Show – 27th July 2024.

Emergency Service Event Day – 8th September 2024.

Christmas Event – 23rd November 2024.

Area Clean up Event – (date to be confirmed).

Community Awards Event – (date to be confirmed).

FINANCIAL IMPLICATIONS.

Council have set aside a budget of £1,500 to be utilised prior to 31st March 2024 and it is anticipated that this amount would be adequate to provide refreshments for the December 2023 Event and an area clean up event / awards event.

CONCLUSION.

Members are requested to approve the proposals as set out in this report and all Members are encouraged to support/attend each of these events during 2023/2024.

WHISTON TOWN COUNCIL

SMALL COMMUNITY FUND APPLICATION FORM

SECTION 1 – Your Organisation	
Organisation Name and Address:	Prescot Mission Christmas Dinner
Contact person:	Thomas Smith
Role in the Organisation:	Fund Raising Officer
Telephone:	07926722498
Email:	Thomassmith31a@gmail.com
What year was your group established?	2018
Do you have a constitution?	Yes ☐ * No ☐
Are you a registered Charity?	Yes ☐ No ☐* Charity Number:
What are the main aims and activities of your Group?	PMCD Group was set up in January 2018 to provide Christmas Lunch for those who would otherwise be alone in our community. In December 2019 we provided taxi's for 30 people to bring them to the Town Hall to have Christmas lunch prepared by a chef, entertainment by a local singer and the company of our volunteers for the day. At the end of the afternoon they were each given a Food Hamper and provided with a taxi home. A further 30 people unable to leave their homes were provided with a delivery of Christmas Dinner and a hamper. In December 2020 we adapted to accommodate COVID and the impact on our community, many of whom were furloughed, on zero hours or became unemployed as a consequence of C19. There was never a greater need to support our community than in those unprecedented times. We provided 170 families with a butcher (or alternative for non-meat eaters) voucher 2 weeks before Christmas (£25) and a Hessian Christmas Sack containing Seasonal Fruit and Vegetables, A Christmas Pudding, A box of Christmas Crackers & A carton of sweets (£25) 2 days before Christmas (to maximise opportunity for fresh produce. Families were identified by local primary schools, Children's Centre, Mental Health & Social Services and local Clergy. The cost of that initiative feeding 170 families on Christmas Day was £8500, and WTC contributed £500 equalled by PTC. In December 2021 we delivered the same offer to 207 families at a cost of £50 per family and £10,350(45 of these families live in Whiston, at a cost of £2250) and

	Christmas cake, A box of Christmas Crackers, A carton of sweets, Pringles, chocolates and other goodies a few days before Christmas (to maximise opportunity for fresh produce). Families will be identified by local Primary Schools in Prescott & Whiston, Children's Centre, Mental Health and Social Services and local clergy. The cost of this initiative is £11,000 and to date we have fundraised and secured grants of £5000. We are asking WTC to support us with a £500 Community Grant to assist with delivering the initiative this year.	
How will this project make a difference in your community? Please continue on separate sheet if necessary...	It will enable families and individuals who are struggling to have a Christmas Day Meal, the same as the rest of our community and hopefully reduce some of the inequality, stress and pressure they are experiencing.	
Who will mainly benefit from your project? (please tick one box in each section)	Groups	
	Young People	☐ *
	Older People	☐ *
	General Community	☐ *
	Resident Association	☐
	Sports or Arts	☐
	Minority groups (e.g. LGBT, Disabled, BME)	☐ *
How many people will benefit from your project?	200 homes with average of 4-5 people in each 800-1000 people in total.	
How much funding are you asking for?	£500	
Have you secured funding from anyone else?	We have raised £5000 of the £11,000 needed as detailed below. We have applied to Prescott Town Council for £500 Community Grant.	
How will your project recognise the support of the Town Council	Your name will be displayed as sponsors on our banners and on our Social Media.	
Who will be running the activity?	☐ Unpaid Volunteers *	How many 20
	☐ Paid Volunteers	How many
	☐ Paid Staff	How many

	Whiston Town Council awarded us £200 from the Community Grant Fund. In December 2022 we delivered the same offer to 200 families at a cost of £55 per family bag (£11000 total cost) and 47 of those families live in Whiston (£2585) We envisage a similar amount of families from Whiston receiving bags this year and are asking Whiston Town Council to support us once again with the maximum Community Grant to assist with delivering the initiative. The cost of living crisis is spreading to many households in our communities and the need for our group is stronger than ever.
Which area of Whiston are you based in?	The areas previously provided.
Bank Details:	Sort Code: 30 90 89 Account Number: 39923468 Account Name: Prescott Mission Christmas Dinner 2019

SECTION 2 – Your Project	
Project Name:	Prescot Mission Christmas Dinner
When will this take place?	Meat Voucher 2 weeks before Christmas Christmas Bag Collection Christmas week (Prescot Town Council generously allow us to pack our bags and offer collection free of charge).
Please give details of the activity and / or equipment that you are applying for:	This year once again, families in our community are literally choosing to eat or use energy the need to support our community remains clearly in evidence. We will be providing 200 families with a meat (or alternative for non-meat eaters) voucher 2 weeks before Christmas and Seasonal Fruit and Vegetables, A

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: Thomas Smith
	Position: Fund Raising Officer
	Date: 29 th June 2023

You can return your form:

By Post:	Mrs Sandra Mayers Town Clerk Whiston Town Council Whiston Town Hall Old Colliery Road Whiston Merseyside L35 3QX
By Email:	Town.clerk@whiston-tc.gov.uk

Please ensure the following :-

1. Read the guidance notes which will help you to include the information we need.
2. Make sure that your group and your project meet the criteria.
3. Attach a copy of your constitution and a recent bank account statement – you can send these in separately if you apply online.
4. If the project involves children, young people or vulnerable adults, please enclose a copy of your Child / Vulnerable Adults Protection Policy.

Liverpool City Region and West Lancashire

Recreation Mitigation on the Coast

Supplementary Planning Document

Scoping Report

August 2023

Recreation Mitigation on the Coast SPD

The Local Planning Authorities (LPAs) of the Liverpool City Region (Halton, Knowsley, Liverpool, St Helens, Sefton and Wirral) and West Lancashire are jointly preparing a Recreation Mitigation on the Coast Supplementary Planning Document (SPD), in partnership with Natural England and the National Trust. Once adopted, this will replace the current interim approaches several of the Councils have in place.

Recreation mitigation on the coast is a process to reduce harm arising from new housing development due to more people visiting the coastal internationally important nature sites. The SPD will set out what proposals applicants for certain new developments will have to do to meet the requirements of the Conservation of Habitats and Species Regulations 2017 (as amended) (the Habitats Regulations) regarding recreation pressure on the Coast.

This scoping report is the first step in preparing the SPD. The SPD will provide detailed guidance on the interpretation and implementation of policies within the Local Plans of each of the participating authorities.

The purpose of this document is to engage key stakeholders in considering the scope and content of the SPD in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

The responses on this scoping report will inform the preparation of a draft SPD, which will then be published for formal consultation together with a Consultation Statement setting out how comments received have informed the content of the SPD. All comments received will be taken into account in preparing the final version of the SPD which will then be taken forward for adoption. Once adopted the SPD will carry full weight as a material consideration in the determination of planning applications.

Comments should be made by 08.00 Monday 09 October 2023

What is a Supplementary Planning Document (SPD)?

SPDs give more detailed guidance to policies in the Adopted Local Plan, 'made' (i.e. adopted) Neighborhood Plans and a future Spatial Development Strategy for the Liverpool City Region. They are subject to public consultation under The Town and Country Planning (Local Planning) (England) Regulations 2012. Once adopted SPDs are material considerations in the determination of planning applications.

Planning Policy Context

SPD Links with National Policy and Legislation

The SPD will be produced so it is consistent with the National Planning Policy Framework (NPPF) and The Town and Country Planning (Local Planning) (England) Regulations 2012. Regard will also be had to the Planning Practice Guidance (PPG) and the Conservation of Habitats and Species Regulations 2017 (as amended) (the Habitats Regulations).

SPD Links with Local Plans

The SPD will be prepared to provide further guidance in relation to the interpretation and implementation of the relevant policies in each of the Local Plans of participating authorities.

Halton

Policy HE1: Natural Environment and Nature Conservation

Pages 166-168

Policy CS(R)20: Natural and Historic Environment

Pages 80-82

CS(R)21: Green Infrastructure

Page 89 of

<https://www3.halton.gov.uk/Documents/planning/planning%20policy/newdalp/DALP%20Adopted.pdf>

Knowsley

Policy CS8 Green Infrastructure

Pages 81-82 [Knowsley Local Plan: Core Strategy](https://localplanmaps.knowsley.gov.uk/documents/knowsley-local-plan-adopted-core-strategy.pdf)

<https://localplanmaps.knowsley.gov.uk/documents/knowsley-local-plan-adopted-core-strategy.pdf>

Liverpool

Policy STP3 Protecting Environmentally Sensitive Areas

Policy GI6 Protection of Biodiversity and Geodiversity

Pages 239-240 of <https://liverpool.gov.uk/media/1361302/01-liverpool-local-plan-main-document.pdf>

St Helens

Policy LPC06 Biodiversity and Geological Conservation

Pages 125-126 of [Microsoft Word - Local Plan Written Statement - FINAL adoption version 16.06.2022 \(sthelens.gov.uk\)](https://www.sthelens.gov.uk/media/4315/St-Helens-Borough-Local-Plan-up-to-2037/pdf/Local_Plan_Written_Statement_-_FINAL_adoption_version.pdf?m=637940059004200000)

https://www.sthelens.gov.uk/media/4315/St-Helens-Borough-Local-Plan-up-to-2037/pdf/Local_Plan_Written_Statement_-_FINAL_adoption_version.pdf?m=637940059004200000

Sefton

Policy NH2 Nature

Pages 136-137 of [Local Plan \(sefton.gov.uk\)](https://www.sefton.gov.uk/media/1133/a-local-plan-for-sefton-for-adoption-final.pdf)

<https://www.sefton.gov.uk/media/1133/a-local-plan-for-sefton-for-adoption-final.pdf>

Wirral (note, Local Plan submitted for examination)

Policy WD3 Biodiversity and Geodiversity

Pages <https://www.wirral.gov.uk/files/sd1-wirral-local-plan-2021-2037-submission-draft-may-2022-reg-19-publication-final-260422/download?inline>

West Lancashire

Policy IF4: Developer Contributions

Policy EN2 Preserving and Enhancing West Lancashire's Natural Environment

Pages 133-136 and 141-149 of https://www.westlancs.gov.uk/media/546038/wllp_oct-2013.pdf

Sustainability Appraisal and Strategic Environmental Assessment

Supplementary Planning Documents do not require a Sustainability Appraisal (SA) but may in exceptional circumstances require a Strategic Environmental Assessment (SEA) if they are likely to have significant environmental effects that have not already have been assessed during the preparation of the relevant strategic policies.

This SPD supplements policies in the Local Plans of the participating LPAs, all of which have been subject to SA and SEA and detailed scrutiny at the Examination (in the case of Wirral examination is underway). The SPD is focused on environmental mitigation measures. It is therefore considered that a Strategic Environmental Assessment is not required.

If you believe SEA is required, please set out what the exceptional circumstances are requiring one to be undertaken as part of your response.

Habitats Regulations Assessment

Supplementary Planning Documents in exceptional circumstances require a Habitats Regulations Assessment where they are likely to have a significant effect on the conservation objectives of designated nature sites of international importance or on the integrity of such a site.

This SPD is being prepared to help reduce likely significant effects on the internationally important nature sites on the Coast (shown at Appendix A) which were identified in the Habitats Regulations Assessment Reports for the Local Plans in each area. The SPD seeks the conservation management of the habitats and species for which these sites were designated. It is therefore considered that further Habitats Regulations Assessment is not required for this SPD.

If you believe further Habitats Regulations Assessment is required, please set out what the exceptional circumstances are requiring one to be undertaken as part of your response.

Scope of Recreation Mitigation on the Coast SPD

It is proposed that the SPD will cover and be organised as follows:

- **Introduction**
General introduction to the topic; what we are trying to achieve; what an SPD is; overview of the sub region
- **Legislative and Policy Context**
Overview of relevant legislation and the national planning context; summary of city region Spatial Development Strategy and individual Local Plan policies; summaries of Local Plan HRA conclusions
- **Protected areas in sub-region**
Overview of designated nature sites of international importance in the area (including map – see Appendix A); the reason for their protection; overview of how they are under threat/pressure

- **Need for sub-regional approach**
Why impacts arising from recreational disturbance is cross boundary; link to evidence and link to survey work to show how people visit from the wider area
- **Potential and likely impact of new development on protected areas**
Scale and type of new development proposed (e.g. housing, employment, visitor accommodation etc); potential impact of that growth; summary of survey work and what this shows
- **Identified mitigation measures required**
General overview of mitigation measures; introduction, definition and explanation of Strategic Access Management and Monitoring (SAMMs) and Suitable Accessible Natural Green Spaces (SANGs); types of measures that will be acceptable
- **Securing mitigation measures**
Different options that developers have to mitigate the impact of their proposal; introduction of an approach to mitigation through a financial contribution that developers can opt in to; potential different zones for variable charging rates; charging rate to pay for mitigation measures; approach if developers do not opt in
- **Implementation and Monitoring**
How we will secure improvements; how we will collect 'opt in' fee; how will identify priorities for spend; how this will be managed; indicators

Timetable of SPD preparation and Next Steps

Note, this timetable is indicative at this stage and is subject to change.

SPD Scoping consultation starts	Monday 14 August 2023
SPD Scoping consultation and	08.00 Monday 09 October 2023
Draft SPD prepared, considering comments made to the scope, Chief Planners and Growth Director approval	October - November 2023
Political reporting / approval following consideration of comments	November 2023
Publish draft SPD for consultation	December 2023
Take account of comments made and update the SPD	Early 2024
Adopt the SPD	Late Spring - Summer 2024

This consultation (on the scope of the SPD) will run for eight weeks to take account of summer holiday period. Following this, Officers will review your comments, which will be used to inform the preparation of a draft SPD. This will then be consulted on and the responses again reviewed and appropriate amendments made to the SPD, as necessary, before the final version of the SPD is then adopted by all the LPAs.

How to get involved

This document has been prepared to identify the scope of the emerging Recreation Mitigation on the Coast SPD and raise awareness of, and interest in the document. Comments are sought on the scope that has been set out through this document.

How to comment

Comments on whether you agree with the scope of this SPD and/or whether there are other things that should be included should be sent to:

rmsconsultations@sefton.gov.uk

RMS Scoping Consultation
Merseyside EAS
The Barn, Court Hey Park
Roby Road
Huyton
Merseyside
L16 3NA

Comments must be received by **08.00 Monday 09 October 2023**

For help in completing this form, please contact rmsconsultations@sefton.gov.uk

Data Protection

The personal information provided in your consultation responses will be processed in accordance with the requirements of the Data Protection Act 2018.

- All comments, including personal details, received will be logged securely.
- Comments from private individuals will be published online but these will be made anonymous
- Comments from groups, organisations and companies will be published online giving name of group, organisation and company only
- No contact details (including home address, email or telephone number) will be published
- The Council may need to contact you to request further information or clarification in relation to the comment(s) made
- Personal details will be used for the purposes of SPD production only

For further information see:

Halton

[Data Protection \(halton.gov.uk\)](https://www3.halton.gov.uk/Pages/councildemocracy/Data-Protection.aspx)

<https://www3.halton.gov.uk/Pages/councildemocracy/Data-Protection.aspx>

Knowsley

[Data protection | Knowsley Council](#)

<https://www.knowsley.gov.uk/your-council/data-protection>

Liverpool

[Privacy notice - Liverpool City Council](#)

<https://liverpool.gov.uk/privacy-notice/>

St Helens

[Your data rights - St Helens Borough Council](#)

<https://www.sthelens.gov.uk/article/5374/Your-data-rights>

Sefton

www.sefton.gov.uk/PlanningGDPR

Wirral

[Data Protection Policy | wirral.gov.uk](#)

<https://www.wirral.gov.uk/about-council/freedom-information-and-data-protection/data-protection-policy>

West Lancashire

[UK General Data Protection Regulation \(GDPR\) - West Lancashire Borough Council \(westlancs.gov.uk\)](#)

<https://www.westlancs.gov.uk/about-the-council/information-governance/general-data-protection-regulation-gdpr.aspx>

Appendix A

Map of Participating Authorities and Protected Coastal Designations



Section 3 – External Auditor's Report and Certificate 2022/23

In respect of

Whiston Parish Council – LA0229

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2022/23

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

08/06/2023



Town Mayor and Members: Meeting 13th September 2023

In accordance with Whiston Town Council's Standing Order No:16 a, A Notice of motion has been received 29TH August 2023.

Proposed by Cllr Jo Burke

Seconded by Cllr Kai Taylor

WINTER COAT AND PROM OUTFIT RECYCLING PROJECT

INTRODUCTION

In accordance with Whiston Town Council's Standing Order 16a, on the 29th June 2023, a Notice of motion was received and then considered and agreed by full Council on the 12th July 2023 in relation to the introduction of a Whiston Uniform Recycling Project. Minute 41 refers.

PURPOSE OF THE REPORT

This report provides members with a copy of the motion for discussion and resolution thereon.

REPORT PREPARED BY:

Cllr Joanne Burke

Sandra Mayers – Town Clerk

WHISTON TOWN COUNCIL

WINTER COAT AND PROM OUTFIT RECYCLING PROJECT

1. INTRODUCTION

1.1 In accordance with Whiston Town Council's Standing Order 16a on the 29th August 2023 Councillor Jo Burke did provide the Town Clerk with written notice of a motion to be placed on the next WhistonTown Council agenda.

1.2 Having set up a Whiston Town Council and Whiston Community Recycle Group Partnership, Uniform Recycling Scheme in Whiston in July 2023, building on the success of the one set up in Prescot five years before, I am delighted to report its success in terms of the amount of Whiston residents who have bought into this offer. With now having a room in the building transformed into an 'all year round recycle shop', with very little cost to Whiston Town Councils purse, as rails and mannequins' were gifted from Margaret Rose, a local Boutique which has recently closed. In view of this I would like to extend the offer to include Winter Coats and Prom Outfits within Whiston.

1.3 I am aware of the additional financial burden on families to provide Winter Coats and Prom Outfits and of equal importance is the need to preserve our environment and prevent landfill.

2. THE ACTION PLAN

2.1 Extending the Council's Recycling offer to include Winter Coats and Prom Outfits, will facilitate the opportunity to play our part as a community, in taking care of our environment.

2.2 This scheme will allow local families to access, or exchange Winter Coats in addition to School Uniform.

2.3 I am aware of some young people not attending Prom events because they could not afford Prom Outfits. I am sure Members believe in "levelling the playing fields" to make opportunities accessible to all. This Scheme will see Prom Outfits loaned out and returned after the event to maximise use.

2.4 The proposal would involve the dropping off of Pre-Loved excellent condition washed Winter Coats and Cleaned Prom Outfits to Whiston Town Hall. Whiston Town Hall will house these in the Recycle Shop and days will be arranged in September for the Winter Coat Recycling and in May and June for the Prom Outfit Loan. The Recycle Shop is available all year round and residents can private message Whiston Community Recycle Group or contact Whiston Town Hall Staff to obtain information and arrange collection. Volunteers, and Councillors will then check stock and contact the enquirer to arrange collection.

2.4 The system will be administered by elected members, volunteers and Whiston Town Council Staff to ensure that operating costs are kept to a minimum.

2.5 The Council will work in partnership with Whiston Community Recycling Group to assist with delivery of the scheme (laundering, mending and optimizing garments as well as organising collection sessions).

3. RECOMMENDATIONS

3.1 In accordance with the powers granted under section 137 of the Local Government Act 1972 members are asked to Consider the report and approve the motion put forward by Cllr Jo Burke.

Town Clerks Report

The notice of motion is for consideration by full Council and Members are requested to note that this provision would enhance the recycling service currently being offered to Whiston residents.

Background

Over the summer months the office space used for the recycle shop has had shelving and rails installed to enable the organisation of stock items. If the project is extended to the provision to Recycled Winter Coats and Prom outfits, this space is sufficient and will also provide a small private changing area if required.

Financial Implications

No cost for staffing has been allocated to the project as it will be facilitated by the Whiston Community Recycle Group and Volunteers. It is anticipated that extending rails, and the provision of a changing area would cost in the region of £100., which can be met using Section 137 of the Local Government Act 1972.

Conclusion

Members are required to consider the report which gives some insight into similar projects that are extremely successful. This provision would also give our residents an opportunity to access the provision of Recycled Winter Coats and Prom outfits, if necessary.



Declaration of Members Interests

(Local Government Act 2000 Section 81)

Council Meeting Date: _____

Member Name	Agenda Item /Appendix	Nature of Interest	Prejudicial Yes/No