

Whiston Town Council Meeting Agenda Wednesday 13th March 2024



Serving the Community

Whiston Town Council

Whiston Town Hall

Old Colliery Road

Whiston

Merseyside

L35 3 QX

Email: town.clerk@whiston-tc.gov.uk

www.whiston-tc.gov.uk

Sandra Mayers-Town Clerk 07584414866



Whiston Town Council

Whiston Town Mayor 2023-2024 Councillor R. Gaffney.

Mrs S Mayers ~ Town Clerk
Whiston Town Hall
Old Colliery Road
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SM/KM
6th March 2024

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Whiston Town Council to be held in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston on **Wednesday 13th March 2024** commencing at 7.30pm.

Yours sincerely

Sandra Mayers
Town Clerk

AGENDA

Apologies.

1. Public Forum.

In accordance with Standing Order 66 members of the public may be invited to speak at the meeting on matters concerning the Township of Whiston. Those who are invited to speak in this way will only address the person who is presiding at the meeting and will respect the Chairmanship of that person.

2. Announcements from the Town Mayor.

To receive verbal reports from the Town Mayor of the Council **FOR INFORMATION ONLY.**

3. Announcements from the Town Clerk.

To receive verbal reports from the Clerk of the Council **FOR INFORMATION ONLY.**

4. Announcement from the Leader.

To receive verbal reports from the Leader of the Council **FOR INFORMATION ONLY.**

5. Declarations of Interest.

Members are invited to indicate any interest they may have in relation to items on the Agenda for the meeting. Attached for this purpose is a pro forma for use by Members, which should be handed to the Town Clerk prior to the commencement of the meeting. Declaring interests in this way does not preclude Members from declaring an interest, when a specific item is being discussed, during the meeting.

6. Planning.

a) Applications.

Members are requested to consider the undermentioned planning applications.

24/00024/FUL	Erection of two storey side extension.	57 Windy Arbor Road Whiston, Knowsley
24/00075/FUL	Variation of conditions 2, 3 and 4 attached to planning permission 16/00099/COU (Change of use of existing residential dwelling (Use class C3) to use as Children's residential home (Use Class C2)	12 Windy Arbor Brow Whiston Knowsley
24/0092/ADV	Installation of illuminated projecting sign	1 Halsnead Avenue Whiston, Knowsley.
24/00072/ADV	Aluminium sales sign on four posts advertising the nearby development of Fox Wood Garden Village	High Shaw Farm Shaw Entry Cronton

7. Whiston Woods – Information.

Members are requested to consider any further updates from the Clerk or Leader of the Council in relation to the proposed Cemetery Extension, Whiston Woods.

8. Minutes, Ordinary Council Meeting – Appendix 1.

To receive as a true and correct record the Minutes of the Ordinary Council Meeting held on Wednesday 14th February 2024.

9. Minutes, Events Committee Meeting – Appendix 2.

To receive as a true and correct record the Minutes of the Events Committee Meeting held at 6pm on Wednesday 14th February 2024.

10. Accounts.

Members are requested to note and agree the undermentioned information in relation to finance.

a). Bank Reconciliation – February 2024 - Appendix 3.

b). Final Payment Summary – February 2024 - Appendix 4.

c). Monthly Accounts for Payment – March 2024.

(To be circulated at the meeting).

11. Draft Annual Report for publication 2024- Appendix 5.

Circulated for Members information is a draft of this year's Annual Report. Members are requested to consider the report and nominate a Council Member to proof read the final document prior to publication.

12. Report in relation to Martyns Law- Appendix 6.

Following on from recent consultation / training event held on 16th February 2024, Members are requested to consider and note the circulated information currently available in relation to the Draft Terrorism (Protection of Premises) Bill published in May 2023.

13. Friends of Halsnead Allotments and Food Initiative – Appendix 8.

Circulated for Members consideration is an application for financial assistance from the Friends of Halsnead Allotments and Food Initiative. They are seeking a contribution towards the provision of coats and shoes to allocate alongside various recycled items including school uniforms. (See circulated information). If a contribution was offered this could be allocated using expenditure powers under s 137 of the Local Government Act 1972. and utilised out of the community donations budget which currently stands at £1,000.00.

14. Whiston Village Guild, Application for financial assistance. – Appendix 7.

Members are requested to consider an application for financial assistance from the Whiston Village Guild, to help towards the cost of travel and light lunch for a day trip for upto 25 residents. (see circulated information) If a contribution was offered this could be allocated using expenditure powers under s 137 of the Local Government Act 1972. and utilised out of the community donations budget which currently stands at £1,000.00.

WHISTON TOWN COUNCIL

At the Ordinary Meeting of Whiston Town Council to be held in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston on Wednesday 14th February 2024 commencing at 7.30pm, the following were:-

Present
Councillor R. Gaffney
Town Mayor
(In the Chair)

Councillors: D. Allen, T. Byron, S. Henry, T. Murray, S. Rees, K. Taylor and G. Wickens

Apologies.

Apologies for absence were received on behalf of Councillors J. Burke and J. Mimmagh, N. Murray and C. Powell

106. Public Forum. The meeting adjourned 7.32pm and resumed at 7.55pm

8 Members of the public attended the meeting and raised the undermentioned issues.

Footpath Lickers Lane It is good to see all of the improvement works for a new car park and landscaping at the Whiston Juniors Football Club site although the foot path is in a very poor condition, T Byron agreed to take up this issue on behalf of the resident along with the Town Clerk.

Whiston Woods, a local resident, has written to the Director of Public Health in relation to Knowsley Borough Council and requested her intervention and help towards the Save Whiston Woods Campaign. It is believed that the consultation failed to meet the standards set both nationally and locally.

Correspondence was also sent to A. Donaldson who was managing the consultation and after being promised a response within seven days it took almost seven weeks for a written response, which again was very poor. The resident was thanked for the updated information. It is the general feeling that every campaign group seems to be met with the same poor responses from the Borough Council.

Residents felt that they should be able to raise issues at the Borough Council level in line with the public forum at Local Council level. Residents were informed that this was once in place and then removed from the Borough Council Agenda.

Election and support. A resident asked Councillor Byron if he was due to stand for election in May 2024 and was, he to be a supporter of the Save Whiston Woods Campaign. Councillor T. Byron answered yes to both questions. Councillor T. Byron was asked to include information regarding the Whiston Woods Campaign in the election leaflet.

It was also confirmed by Councillor D. Allen that L4 had not been included in the recent consultation process and it was addressed in L14.

Borough and Town Councillors, is there a process in place for relaying information in relation to our area, this was responded to and residents were informed that under Town Mayors updates and through various other channels of communication the information is relayed to residents.

107. Announcements from the Town Mayor.

The Town Mayor of the Council gave the following updates **FOR INFORMATION ONLY.**

Forestry England, they didn't seem to have all of the information with regard to the site at future cemetery proposal for Whiston Woods, an update was given to the representative and an email address has also been provided.

108. Announcements from the Town Clerk.

The Clerk did not provide any updates **FOR INFORMATION ONLY.**

109. Announcement from the Leader.

The Leader of the Council gave the following updates **FOR INFORMATION ONLY.**
Budget The Council have had a briefing session and are in a positive position in relation to reserves, The Leader thanked the Town Clerk and Staff for the detailed information provided.

Planning St Helens Council - Planning will be required to view documents in relation to the proposals for Whiston Woods, it is not expected that these would be submitted prior to May 2024. Councillor T. Byron was thanked for supporting the campaign in relation to the future of Whiston Woods.

110. Declarations of Interest.

The undermentioned Councillors declared an interest in the following items they left the meeting room at 8.03pm and returned at 8.06pm

Councillor	Agenda Item	Nature of Interest
D. Allen	Item 6 App A	Member of Planning Comm KBC
R. Gaffney	Item 6 App A	Member of Planning Comm KBC
K. Taylor	Item 6 App A	Member of Planning Comm KBC

111. Planning.

a) Applications.

Members consider the undermentioned planning applications.

23/02788/FUL	Erection of two storey side and rear extensions (Demolition of garage and single storey rear structure)	40 Pottery Close, Whiston, Knowsley.
23/02738/FUL	Erection of extensions to main building for use as a storage unit (B8) and associated works.	Olympic, Fallows Way, Whiston.

23/02771/FUL	Recladding of external façade (Colours to match existing)	St Edmund Arrowsmith Catholic Centre for Learning Cumber Lane. Whiston
23/02846/FUL	Erection of a single storey infill extension.	St Mary and St Pauls C of E Primary School, Bryer Road Prescott.
22/00630/NMA	Non- material amendment to the approved planning permission to change the point in time the condition needs to be discharged.	Land at MP Foods, Lyneham

Resolved: 22/00630/NMA Members raised an objection to the amendment, no further observations were put forward in relation to all other planning applications considered.

112. Whiston Woods – Information.

Members considered updates from the Leader of the Council in relation to the Proposed Cemetery Extension, Whiston Woods.

Resolved: No further information was provided.

113. Minutes.

The Minutes of the Ordinary Council Meeting held on Wednesday 10th January 2024 were received as a true and correct record and signed by the Town Mayor.

114. Accounts.

Members were requested to note and agree the undermentioned information in relation to finance.

a). Bank Reconciliation – January 2024.

Resolved: that the Bank Reconciliation for January 2024 be noted and agreed.

b). Final Payment Summary – January 2024.

Resolved that the Final Payment Summary for January 2024 be noted and agreed.

c) Quarterly Accounts April 2023 – December 2024.

Resolved: that the Quarterly budget Sheet for April - December 2023 (inclusive be noted and agreed.

d). Monthly Accounts for Payment – February 2024.

Resolved: that the circulated Monthly Accounts for payment be noted and agreed.

115. Estimates Report 2024-2025.

Members considered a detailed report in relation to the estimated and actual expenditure for 2023-2024 and projected expenditure for the financial year 2024-2025.

Resolved: That the following Action be taken in relation to the detailed circulated information.

1. Note that the Borough Council will pay the precept by instalments during the month of April 2024.

Resolved: that payments by instalment during April 2024 be noted and agreed.

2. Note the Tax Base of 3408 for the year 2024/2025.

Resolved: That the tax base of 3408 for 2024/2025 be noted and agreed.

3. Set a precept amount for 2024/2025.

Resolved: £88.43 per Band D Equivalent - 0% increase – 3408 = £301,369.00

4. Approve virement for overspend and underspend on various budget heads for 2023/2024.

Resolved: That virement be used for any overspend / underspend on various budget heads for 2023/2024.

5. Members considered including a repairs and maintenance budget over the three sites in the sum of £3,000.00 for 2024/2025. (reserves).

Resolved: That the amount of £3,000.00 be allocated for repairs and maintenance during 2024/2025.

6. Members considered increasing the Community Development Fund to take account of the Multi Use Games Area for 2024/2025.(reserves).

Resolved: That the Community Development Fund be re-named to Multi Use Games Area Improvement Fund and an amount of £10,000.00 be added out of unrestricted reserves to the fund of £7,550.00 giving this new budget head a balance of £17,550.00 for 2024/2025.

7. Members considered the pricing policy for 2024/2025.

Resolved: That no increase in room hire, function hire or multi use games area hire for 2024/2025 be implemented.

8. Members considered including contingency amount in the sum of £2,000.00 for 2023/2024. (Administration).

Resolved: That the Contingency amount of £2,000.00 remains within the administration budget for 2024/2025.

9. Members considered including an amount of £3,000.00 for the Community Donation fund and also agree to capping an amount of £500.00 per organisation per year for 2024/2025. (included).

Resolved: That the amount of £3,000.00 be allocated for the community donation fund and that the amount per organisation per year, be capped at £500.00 for 2024/2025.

10. Agree the Town Mayor Allowance of £650.00 for 2024/2025. (Administration).

Resolved: That the amount of £650.00 be allocated for the Town Mayors Allowance for 2024/2025.

11. Members considered noting and agreeing the anticipated financial position of the Council on 2023/2024 and 2024/2025.

Resolved: That the financial position of the Council for 2023/2024 and 2024/2025 be noted and agreed.

12. Members considered noting and agreeing the Staff training/ conference proposal of £1,500.00 as referred to in the report for 2024/2025. (Administration).

Resolved; That the Staff Training budget of £1,500.00 be noted and agreed for 2024/2025.

13. Members considered implementing salary and pension increases during the year, in line with the recommendations of the National Joint Council for England and Merseyside Pension Fund for 2024/2025.

Resolved: That as in previous years, salary and pension increases be implemented during the year in line with the recommendations of the National Joint Council for England and Merseyside Pension Fund for 2024/2025.

14. Members considered setting a hospitality budget of £200.00 for 2024/2025.(Administration)

Resolved: That the hospitality budget remain at £200.00 for 2024/2025.

15. Members considered including a budget of £8,000.00 for election costs in 2024/2025.(Administration).

Resolved: That this amount be set at £6,000.00 for 2024/2025.

16. Agree to an amount of £3,000.00 for Whiston Town Council Events 2024/2025. (Administration).

Resolved: That this amount be increased to £5,000.00 to allow the Council to organise Events during 2024/2025.

17. Agree to a mid-year check and repairs and maintenance of Christmas Lights in Whiston Village at an estimated cost of £3,000.00 for 2024/2025. (open space)

Resolved: That the amount of £3,000.00 remains in the opens space budget for 2024/2025.

18. Members consider earmarking an amount towards the cost of the Council being in a financial position to move towards decarbonization
Resolved: That an amount of £10,000 be earmarked towards the Councils decarbonization Fund.

116. Financial Investment Strategy 2024-2025.

Members considered a detailed report in relation to the Councils Investment Strategy for 2024-2025.

Resolved: That the Councils Investments Strategy be implemented with immediate effect and be reviewed in February 2025.

117. Risk Assessment 2024-2025.

The Town Clerk circulated a detailed Risk Assessment for 2024-2025 for Members consideration. This is a mandatory requirement and identifies how the Council manages risks it may face each year.

Resolved: That the Risk Assessment for 2024/2025 be noted and agreed.

118. Treasury Management 2024-2025.

Members considered the detailed circulated report in relation to Treasury Management. (Investments).

Resolved: That the Clerk invest an amount of £255,000.00 3 x £85,000 and the appointed signatories sign the relevant documentation.

119. Knowsley Flower Show – Sponsorship for 2024.

Members were requested to consider supporting the 2024 Knowsley Flower Show scheduled for Sunday 4th August 2024, in previous years the Council have sponsored the free shuttle bus to take residents from Whiston to the Flower Show although this year to share the cost with Prescot Town Council the contribution required would be £300. In 2023 over 400 Prescot and Whiston residents used this service in 2023.

Resolved: That a contribution be allocated in the sum of £300.00 towards the cost for the provision of a shuttle bus to the Knowsley Flower Show for 2024. Using expenditure powers under S137 of the Local Government Act 1972.

120. Whiston Community Recycling Group, application for financial assistance.

Members were requested to consider an application for financial assistance towards the provision of winter coats, school uniforms and prom outfits. If agreed this can be allocated under Section 137 Local Government Act 1972 using the community donation fund which currently stands at £1,500.00.

Resolved: That a contribution of £500.00 be allocated towards the provision of school uniforms, winter coats and prom outfits to the Whiston Community Recycling Group. Using expenditure powers under S137 of the Local Government Act 1972.

Minutes 106 to 120 be approved as a true and correct record and signed by the Town Mayor on Wednesday 13th March 2024.

R. Gaffney-Town Mayor
The Meeting Closed at 8.41pm

**WHISTON TOWN COUNCIL
EVENTS COMMITTEE**

At a recent meeting of the Events Committee to be held on Wednesday 14th February 2024 in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston, commencing at 6.00pm.

The following were:-

Present

**Councillor T. Murray
(In the Chair)**

Councillors D Allen, T. Byron, and S. Rees.

Sandra Mayers- Town Clerk
R. Miller – Site Manager

Apologies.

Apologies for absence were received on behalf of Councillor J Burke. N. Murray and C.Powell,

12. Public Forum.

No Members of the public attended the meeting.

13. Declarations of Interest.

No declarations of interest were received.

14. Minutes – Appendix 1

The minutes of the Events Committee held on Thursday 19th October 2023 were received as a true and correct record.

15. Mince Pie and Music Event 4th December 2023.

The event went well, although it would be a good idea to hold the next Mince Pie and Music Event on a Wednesday so as the date does not clash with Luncheon Clubs or weekly Bingo.

Resolved: That Wednesday 4th December 2024 1.00pm – 4.00pm at Whiston Town Hall be booked for this year's Mince Pie and Music event, the Town Clerk will book Kieron Kenny for a two-hour slot 1.30pm-3.30pm

16. Whiston Amateur Flower Show – Saturday 13th July 2024.

Councillor N. Murray has put together classes to be included in the Amateur Flower Show program, scheduled for Saturday 13th July 2024.

Resolved: That the proposed schedule be circulated to the Committee and a flyer advertising the event be produced prior to the end of March 2024. It was also agreed to consider borrowing tablecloths, potential prizes, refreshments etc.

17. Family Fun-Day – Emergency Services Day – Sunday 8th September 2024.

The Town Clerk informed the committee that both the police and fire service have agreed to attend the event, providing no emergencies require their assistance. The committee considered how they would like to publicise the day and what type of provision would be available for families to have a fun day.

Resolved: It was agreed that the event should be free with the adults paying for a raffle ticket on entrance that would give them refreshments and entry into a raffle. It was agreed that Rolly would contact Russ and Whiston Juniors to arrange a possible football tournament.

T. Murray would try to contact the person who has the rides / bouncy castles and evolving mind set whilst T. Byron would speak with Gordon the Ranger and report back, providing face painting and crafts would also be a good idea.

18. Christmas Event, Whiston Town Hall – Saturday 23rd November 2024.

The committee again wished for this event to be a free one for families with just adults purchasing raffle tickets at the door. It is hoped that crafts and rides would be available for the children.

Resolved: it was considered and agreed that no provision of a grotto would be available although Members suggested Father Christmas pay a visit, as with the fun-day, this event would be free to local residents and hopefully a number of crafts etc would be available for the families to enjoy.

19. To consider other initiatives for 2024.

Community Litter Pick

The committee considered a community litter pick day to target areas in Whiston, this would hopefully be an event where the community could get involved.

Resolved: That this be deferred to a future date for consideration.

Whiston Community Awards.

This type of event was discussed for later in the year.

Resolved: That this be deferred to a future date for consideration.

20. Date of Next Meeting

Whiston Town Hall, Council Chamber on Wednesday 13th March 2024 commencing at 6pm.

MONTHLY BANK RECONCILIATION				
Feb-24				
Balance 01/02/2024		£ 419,524.41		
Receipts in February 2024		£ 12,837.73		
Less Payments in February 2024		£ 30,651.01		£ 401,711.13
BALANCES				
Fixed Term Deposit A/c 85172626			£ 50,488.22	
Business Res A/C-89979389			£ 343,512.37	
Current A/C-97589667			£ 7,710.54	
Unpresented cheques/receipts				
Less unpresented cheques/receipts				
Current a/c balance			£ -	
Total Credit Balance			£ 401,711.13	
Balance c/fwd				£ 401,711.13

FINAL PAYMENT SUMMARY February 2024
Month 11 February 2024

PAYMENTS for Council Meeting

1 BACS	B H Dyson-Caretaker at Foxshaw Close Playground	£	75.00
5 BACS	Knowsley Borough Council Open Space, Ground Maintenance.	£	1,727.04
4 BACS	HMRC-Tax and NI	£	2,657.00
4 BACS	Merseyside Pension Fund-Pension Contributions	£	2,764.89
4 BACS	Prudential Insurance (AVC's)	£	800.00
1 BACS	J Devine Electrical work at GHC	£	79.00
1 BACS	ICU Group Ltd - Monthly IT Support and Cloud Backup	£	340.80

Sub Total £ 8,443.73

PAYMENTS After Council Meeting

1 BACS	Replay Manintenance Specialist repair works to MUGA pitch	£	1,674.00
1 BACS	Trade UK - B & Q LED Bulbs for Council Chamber	£	16.50

Sub Total £ 1,690.50

£ 10,134.23

Total Payments

£ 10,134.23

Total Direct Debits

Total DD £ 5,537.46

Wages £ 14,979.32

Total payments for February

£ 20,516.78

- 1 Section 19 Local Government (Miscellaneous Provisions) Act 1976
- 2 Section 137 Local Government Act 1972
- 3 Section 111 Local Government Act 1972
- 4 Section 112 Local Government Act 1972
- 5 Section 10 Open Spaces Act 1906
- 6 Section 176 Local Government Act 1972
- 7 Schedule 13 Local Government Act 1972
- 8 Section 143 Local Government Act 1972
- 9 Section 214 Local Government Act 1972
- 10 Section 15(5) Local Government Act 1972
- 11 Section 145 Local Government Act 1972
- 12 Section 111/175 Local Government Act 1972
- 13 Audit Commission Act 1998
- 14 Section 31 Local Government Act 1997 Crime Prevention

Total Payment R & P Book

£ 30,651.01

Total Payments February

£ 30,651.01

Accounts Sheet for February

£ 10,134.23

Direct payments for February

£ 5,537.46

Wages

£ 14,979.32

Total Payments February

£ 30,651.01

Whiston Town Council Annual Report

2024

Whiston Town Hall, Old Colliery Road,
Whiston, Merseyside L35 3QX Tel: 0151 430 7200



'Serving the Community'



Whiston Town Mayor 2023-2024

Councillor Ron Gaffney

Representing Whiston Town Council and our community as Town Mayor during 2023—2024 Municipal year has been an honour

I was born and bred in Whiston and feel very passionate about the area and the residents who live in Whiston.

I have represented the local residents and supported a number of campaigns over many years serving as both a Town and Borough Councillor.

Due to health issues earlier this year events got off to a bit of a slow start. I was involved in the first Junior Local Democracy Day in October 2023 and 22nd February 2024 which was well attended by year 6 pupils from both Halsnead Primary School, and St Leos and southmead Schools, the day enabled the children to have an insight into Council life.

I attended the Remembrance Sunday Service on Sunday 13th November 2023 at St Nicholas Church, Windy Arbor Road. This was again a very well attended event with the Church providing refreshments afterwards.

I was invited to attend Christmas Lunches at both the George Howard Centre and Whiston Town Hall during the Christmas period along with a Mince Pie and Music event organised by the Town Council for local residents,
Ron Gaffney—Town Mayor

The Clerk

Employment status 1982—Present, 42 years and very fortunate, although pressured at times this has been a lifetime career in Local Government.

I started my career in Local Government at the age of 19 years, and I have witnessed a number of significant changes over the years.



I am responsible for 12 Staff and three well used, well maintained buildings, I am also responsible for the children's play-ground at Foxshaw Close and the Multi Use Games Area alongside the Whiston Town Hall. I am the Responsible Financial Officer and during 2023 we received a glowing report from both the Internal and External Auditors with "no matters being brought to the Councils attention".

We work hard to ensure we provide the best for our residents and support the Council Members when implementing new initiatives for the area. I also advise the Council on current legislation whilst ensuring the Council meets targets in relation to Vision and Mission and full Risk Assessments which are updated each year.

On a daily basis I am supported by Administration Staff and a Site Manager, who also manages a team of manual staff employed by the Council.

I would like to place on record a big thank you to both Members and Staff and hope our working partnership continues for many years to come.

Sandra Mayers—Town Clerk

Whiston Town Council Finances
2023 / 2024

The Town Council's accounts are prepared each year by the Town Clerk. These accounts are then audited by appointed internal and external auditors.

Calculation of Income	2023/2024
B/fwd 2022/23	
Precept	
Insurance Com/Claim/Refunds	
Whiston Town Hall	
George Howard Centre	
Robert Foulkes Centre	
MUGA/Open Space	
Interest	
V.A.T. Repayment	
F.I.T./Solar Panels	

A summary of the unaudited accounts for 2023/2024 have been produced for residents' information.

Residents can obtain a copy of these accounts, and inspect audited accounts from previous years, at:-

Whiston Town Council
Town Council Office
Whiston Town Hall
Old Colliery Road
Whiston
Merseyside
L35 3QX

Calculation of Expenditure	2023/2024
Administration	
Whiston Town Hall	
George Howard Centre	
Robert Foulkes Centre	
Muga/Open Space	
Publicity	
Repairs/maintenance	
S137 Payment	
Salaries/Wages	
V.A.T. Input	
C/fwd to 2024/2025	

Whiston Town Council Members serve the residents of the area on a voluntary basis.

(**) In addition to serving as your local Councillors, five of our Members are also Borough Councillors.

Elected May 2023—2027 your Councillors are listed below.

Updates will appear on Whiston Town Council website as required.

WHISTON NORTH			
** Councillor J. Burke	Joanne.burke@ knowsley.gov.uk	07384900812	
** Councillor K. Taylor	kai.Taylor@ knowsley.gov.uk	07955268829	
Councillor N. Murray	neilmurray@ rocketmail.com	07561157404	
Councillor G. Wickens	grahamcwickens@gmail.com	07575011049	
WHISTON SOUTH			
** Councillor D. Allen	Denise.Allen@ knowsley.gov.uk	07775681125	
** Councillor T. Byron	Terry.Byron@ knowsley.gov.uk	07557849407	
** Councillor R. Gaffney	ron.gaffney@ knowsley.gov.uk	0151 426 4883	
Councillor S. Henry	Stephen.Henry1949@btinternet.com	07973361267	
Councillor J. Minnagh	c/o town.clerk@ whiston-tc.gov.uk	c/o 0151 430 7200	
Councillor C.A. Powell	c/o town.clerk@ whiston-tc.gov.uk	c/o 0151 430 7200	
Councillor T. Murray	traceymurray34@ gmail.com	07926722498	
Councillor S. Rees	sheila.rees@live.co.uk	0151 493 2208	

COMMUNITY AWARDS 2024

Whiston Town Council would like to receive nominations, from members of the public, for worthy candidates to receive the next Citizen of Whiston Award and Community Group of the Year award. The award is given as part of the Christmas celebration, so nominations must be received by the 1st November 2024. You can visit our website at: www.whiston-tc.gov.uk and download a nomination form, or call into the Town Council Office at Whiston Town Hall, Old Colliery Road, Whiston.

All nominations are confidential. Any candidate or group put forward must have contributed their time, for the benefit of the residents of Whiston, on a voluntary basis.

If you require any assistance, please do not hesitate to contact:
Sandra Mayers at the Town Council Office, on 0151 430 7200.

ASHTON'S CHARITY

Ashton's Charity is a charitable organisation in place to help those individuals in need within the Whiston area. A Committee of five Trustees meet to consider applications for financial assistance. Which may be allocated towards costs dealing with health, education or general support.

All information received is completely confidential.

If you think you or anyone else could benefit from this charity, please apply in writing to: The Town Clerk, Whiston Town Hall, Old Colliery Road, Whiston, Merseyside. L35 3QX.

SCHOOL UNIFORM/WINTER COAT AND PROM OUTFIT RECYCLING

Councillor Jo Burke requested the Council introduce a school uniform recycling hub, which led to the forming of Whiston Community Recycling Group. we now have five volunteers who give their time to assist adults and children with many school uniform items. The Whiston Community Recycling Group along with the support of Councillor Jo Burke, have over the winter months introduced a winter coat recycling hub and this has been a huge success with whole families being equipped with warm winter coats. The hub will also be providing a prom outfit recycling project over the coming months and residents are encouraged to contribute items to avoid them going to landfill. www.whiston-tc.gov.uk "This Council is part of the recycle movement, in an effort to protect and preserve our environment. At the same time, our residents can access uniform items all year round because of the commitment made to our community"



Whiston Town Council

Below is a list of the facilities and open spaces, which Whiston Town Council maintain, for the benefit of our community:

Whiston Town Hall, Old Colliery Road, Whiston.

George Howard Centre, Lickers Lane, Whiston.

Robert Foulkes Centre, Brook Street, Whiston

Foxshaw Close Play Area, Foxshaw Close, Whiston

Multi Use Games Area, Old Colliery Road, Whiston

Whiston Town Council also lease the undermentioned Public Open Spaces from the Metropolitan Borough of Knowsley, and we pay an annual amount of almost £12,000 to have these areas maintained.

<u>Acres</u>	<u>Expiry</u>	<u>Location</u>
1.2	2066	Nelson Place/Fisher Place
4.64	2063	North Westerly Side , Dragon Lane
1.18	2059	Willis Lane / Paradise Lane
1.36	2076	George Howard Centre
0.93	2057	Easterly Side Gilbert Road
1.5	2060	Willow Avenue
0.83	2057	Foxshaw Close play area
0.20	2084	Robert Foulkes Centre

TOWN COUNCIL FACILITIES

Whiston Town Hall has seen a large increase in bookings for weekend functions, in addition to the regular groups and clubs who use the facility during the week. The Town Hall has recently benefitted from a new floor to the entrance area, Whiston Town Council staff have also given the main hall a facelift, with the stripping down and revarnish of the wooden floor, and staff are also in the process of repainting the stage area.

Junior Democracy Events

October, February and April 2023/2024

In the summer of 2023, Whiston Town Council contacted the headteachers of the three local Primary Schools, situated within Whiston, and invited them to take part in a Junior Democracy Day. Halsnead, St Leo's and Southmead and Whiston Willis schools each accepted the offer to allow pupils to come along to the Town Hall to find out more about how local democracy works and the impact it has on local issues.

Six pupils spent a fun-filled, busy day with local councillors and staff at Whiston Town Hall, taking part in a variety of activities designed to help the children to think about how councillors are elected and their role in the local community.

Sandra Mayers, the Town Clerk began the day by welcoming the children and providing them with some insight into what the Town Council is responsible for, how it is financed, and she outlined the democratic process of the election system.

Pupils were split into groups and local councillors chatted with them to find out their opinions on what they liked about living in Whiston and their thoughts on how the area could be improved.

Councillors and staff were really impressed with the enthusiasm shown by the children and the ideas they had.

"Each time we deliver this programme, I am inspired by the creativity and intelligence of our communities' young people and the priorities they identify for our future" (Cllr Jo Burke)



Year Six pupils from Halsnead School pictured with the Mayor,, Deputy Mayor, Town Clerk and Councillor Jo Burke.

The main hall was set up as a council meeting and the children chose representatives to take part, putting forward their own ideas for consideration to enhance the area of Whiston.

The children put forward valid suggestions (Motions) and took part in a discussion on how to implement and plan for projects whilst taking into account annual budgets.

Towards the end of the day, each pupil was presented with a certificate by Councillor Ron Gaffney, the Town Mayor and Councillor Stephen Henry, Deputy Mayor. Everyone involved over the three Democracy days were delighted at how well the events were received by children and school staff, and plan to hold more similar events during 2024/2025.

EVENTS IN WHISTON 2024

Whiston Town Council Events Committee are currently in the process of arranging two events for 2024. A Family Funday at Whiston Town Hall on Sunday 8th September 2024. and a Christmas Fair on Saturday 23rd November 2024. There will be lots of free activities for children. Make sure you visit our website for up-dated information.www.whiston.tc.gov.uk.

What's On in Whiston?

For further details on Clubs and Activities, please contact the Town Council Office Staff on 0151 430 7200 the undermentioned information was accurate at time of printing.

Whiston Town Hall, Old Colliery Road

Facilities: Main Hall, Council Chamber, Boxing Club and

Name of Club / User Group Days		
Whiston Indoor Bowling Club	Monday & Thursday-am	
Whiston Over 55's Bingo	Monday—pm	
Breast Mates Dance Class	Monday—evening	
Knowsley Green Party Surgeries	Monday-evening (first Mon monthly)	
NHS Pulmonary Exercise Group	Tuesday—all day	
Whiston Village Guild	Tuesday –evening (third Tuesday monthly)	
NHS Wellbeing Group	Wednesday –am	
Alzheimers Support Group	Wednesday p.m. (Fortnightly)	
WICH Group	Wednesday evening (monthly)	
Whiston Town Council Meetings	Wednesday –evening (monthly)	
Slimming World	Wednesday - evening	
Victoria Dog Club	Thursday evening	
NHS Cardiac Nurses Group	Friday—all day	
Karate Class	Friday -Evening	
Higherside Boxing Club	Mon—Fri—Evenings	

The George Howard Centre, Lickers Lane

Facilities: Main Hall, Activity Room, Office Space

Name of Club / User Group	Days
School Provision	Weekdays
Whiston Luncheon Club	Monday-am
Karate Class	Monday evening
1st Whiston Scout Group, Cubs and Beavers	Tuesday evening
Early Years Activity Group	Wednesday –am
WIKED Dance Group	Wednesday– evening
Slimming World	Thursday –evening
Liverpool Century Cycling Club	Thursday-evening
Knowsley Labour Council Surgeries	Thursday - evening (first Thursday monthly)
Family Worship	Saturday– all day

The Robert Foulkes Centre, Brook Street

Facilities: Main Hall

Name of Club / User Group	Days
Facing Life and Pain	Monday & Thursday am
Brook Street Luncheon Club	Friday am
Breast Mates Walk and Talk	Tuesday pm
VIBE Nursing Cadets	Wednesday Evening
Whiston Central Ladies Group	Thursday (Monthly)
Country Line Dancing	Thursday Evening
Bollywood Dance Class	Friday evening

Annual Town Meeting

WEDNESDAY 29th MAY

2024

Whiston Town Hall (Old Colliery Road)

Commencing 7.30pm

All electors who live in Whiston can attend the meeting and speak on any matters concerning the Township of Whiston.

Updates will also be given on subjects raised at previous Town Council Public Meetings.

Whiston Town Council
Whiston Town Hall
Old Colliery Road
Whiston
Merseyside L35 3QX
Telephone 0151 430 7200
Email town.clerk@whiston-tc.gov.uk
Website www.whiston-tc.gov.uk



TO: Town Mayor and Members of Whiston Town Council

Meeting 13th March 2024.

MARTYN'S LAW – Draft Legislation.

PURPOSE OF THE REPORT.

Members are requested to note the following information in relation to The Draft Terrorism (Protection of Premises) Bill published May 2023 which sets out the requirements under Martyn's Law. The UK will be better prepared for, and protected from, terrorist attacks under new draft laws published by the government. Members are requested to consider the content of the report to be prepared should the Council be required to implement measures recommended within the draft Bill.

BACKGROUND.

In December 2022 the government announced that Martyn's Law will introduce a tiered model for certain locations depending upon capacity of the premises whilst bearing in mind the activity or event taking place to prevent unnecessary burden to business. Martyn's Law will extend to and apply across the whole of the United Kingdom and has been developed following extensive consultation with the public, businesses, and campaign groups.

It is likely that Whiston Town Council will fall within the Standard Tier category, venues of more than 100 but less than 799 capacities. The enhanced Tier will apply to public venues and events of 800 or more. It is anticipated that the Standard Tier will apply only when the Council is hosting events making private parties, wedding, birthdays, christenings exempt.

Post completion of the bill the Council will be required to hold a security document which will outline designated individuals, procedural measures, including terrorism protection training for staff. and this document must be lodged with the regulator.

FINANCIAL IMPLICATIONS.

No additional financial implications have been identified at this time, expenditure may be required to implement the documentation and training.

CONCLUSION.

Dedicated guidance and support will be provided for Martyn's Law, to ensure that those in scope have the required information on what to do and how best to do it. As part of this approach, support will be expanded to those responsible for delivering security at public venues.

WHISTON TOWN COUNCIL
SMALL COMMUNITY FUND APPLICATION FORM

7

SECTION 1 – Your Organisation	
Organisation Name and Address:	Friends Of Halsnead Allotment and Food Initiative
Contact person:	Tina Cinnamond
Role in the Organisation:	Chairperson
Telephone:	07866582582
Email:	tinacinnamond@googlemail.com
What year was your group established?	2011 as Friends of Halsnead Allotment Group 2022 as group as above
Do you have a constitution?	Yes ☐ X No ☐
Are you a registered Charity?	Yes ☐ No ☒ X Charity Number:
What are the main aims and activities of your Group?	We are a not for profit group who run a social supermarket, allotments and provide recycled coats, school uniforms, baby clothes and items, toys and shoes. All of these items are donated and we are recycling these rather than them going to landfill and helps individual families.
Which area of Whiston are you based in?	WhistonSouth
Bank Details:	Sort Code: 60 17 05 Account Number: 85273503 Account Name: Halsnead Food Initiative

SECTION 2 – Your Project		
Project Name:	Item Recycle	
When will this take place?	Every week alongside our social supermarket	
Please give details of the activity and / or equipment that you are applying for:	We are looking for funding to be able to purchase some shoes and coats to give out alongside the other items we recycle. We often struggle to find suitable shoes to fit children so would like to have the opportunity to buy shoes when we don't have the size needed. We have strong links into schools whereby they will recognise families who are struggling and ask us can we provide shoes,	
How will this project make a difference in your community? Please continue on separate sheet if necessary...	To date we have donated at least 800 items to families within our area. We have recycled lots of school uniform for different nurseries, primary and secondary schools, Also we have recycled many coats, shoes and baby items.. Most people who have accessed this have been able to get uniforms and coats but we sometimes struggle to get all the sizes of these items This money would enable us to purchase shoes of various sizes and styles which could then either be given or purchased alongside our uniforms and coats to enable us to help families further, due to the cost of living crisis. We have already received lots of positive feedback from families that we have helped and we would like to be able to continue to do so.	
Who will mainly benefit from your project? (please tick one box in each section)	Groups	
	Young People	☒ X
	Older People	☒ X
	General Community	☒ X
	Resident Association	☐
	Sports or Arts	☐
	Minority groups (e.g. LGBT, Disabled, BME)	☒ X
How many people will benefit from your project?	We have over 180 families registered with our social supermarket so we aim to be able to help as many of these people as possible	

How much funding are you asking for?	£500	
Have you secured funding from anyone else?	Not for this particular project as everything we have given out has been donated.	
How will your project recognise the support of the Town Council	In our facebook posts on our group page and also by mentioning to people who receive shoes. Logo on our letters	
Who will be running the activity?	☒ Unpaid Volunteers	How many 14
	☐ Paid Volunteers	How many none
	☐ Paid Staff	How many none

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: Tina Cinnamond	
	Position: Chairperson	
	Date: 28/02/2024	

You can return your form:

By Post:	Mrs Sandra Mayers Town Clerk Whiston Town Council Whiston Town Hall Old Colliery Road Whiston Merseyside L35 3QX
By Email:	town.clerk@whiston-tc.gov.uk

Please note:

As from May 2023, should the application be approved, the organisation must provide receipts to Whiston Town Council to show how the grant has been spent.

Friends Of Halsnead Allotment Group and Community Food Initiative:

Safeguarding Policy

Friends Of Halsnead Allotment Group and Community Food Initiative acknowledges the duty of care to safeguard and promote the welfare of children and vulnerable adults when visiting our site or participating in activities based at our site.

As a community allotment on a school site, we take safeguarding and child protection extremely seriously. The school has its own safeguarding team along with their own policies and procedures, our group equally has its own safeguarding policies, and procedures that all trustees, staff and volunteers must have knowledge of and are trained/updated with on a regular basis, including when any new community projects / activities are introduced.

Aims

Friends Of Halsnead Allotment Group and Community Food Initiative works with schools, community groups and community members within Whiston and is committed to promote safeguarding and the protecting of:

- Children, Young Adults and Vulnerable Adults
- Plot holders and their families
- Visitors and volunteers

We will aim to ensure safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and complies with best practice and Knowsley Safeguarding Board's requirements.

Definitions

The policy recognises that the welfare and interests of children and vulnerable adults are paramount in all circumstances. It aims to ensure that regardless of age, ability or disability, gender, gender reassignment, race, religion or belief, sex or sexual orientation, socio-economic background, all children and vulnerable adults:

- Have a positive, enjoyable and supportive experience at the site in a safe and friendly environment.
- Are safe from abuse and ridicule whilst attending groups, sessions and activities offered by Friends Of Halsnead Allotment Group and Community Food Initiative.

Safeguarding is defined as:

- Protecting all persons from maltreatment.
- Preventing impairment of all person's health or development.
- Ensuring that all persons are in circumstances consistent with the provision of safe and effective care.

Child Protection is defined as:

Child Protection refers to the situation where a child is suffering significant harm, or is likely to do so and action is required to protect children, young adults and adults

The committee, staff and volunteers recognise that that some children, and vulnerable adults can be particularly susceptible to abuse and we accept the responsibility to take reasonable and appropriate steps to ensure their welfare.

Types of Abuse

Abuse may consist of a single act or repeated acts. It may be physical, verbal or psychological, it may be an act of neglect or an omission to act, or it may occur when a vulnerable person is persuaded to enter into a financial or sexual transaction to which he or she has not consented or cannot consent.

The Department of Health in its 'No Secrets' 2000 report suggests the following as the main types of abuse:

- **Physical abuse** - including hitting, slapping, pushing, kicking, misuse of medication, restraint, or inappropriate sanctions.
- **Sexual abuse** - including rape and sexual assault or sexual acts to which the vulnerable adult has not consented, or could not consent or was pressured into consenting.
- **Psychological abuse** - including emotional abuse, threats of harm or abandonment, deprivation of contact, humiliation, blaming, controlling, intimidation, coercion, harassment, verbal abuse, isolation or withdrawal from services or supportive networks.
- **Financial or material abuse** - including theft, fraud, exploitation, pressure in connection with wills, property or inheritance or financial transactions, or the misuse or misappropriation of property, possessions or benefits.
- **Neglect and acts of omission** - including ignoring medical or physical care needs, failure to provide access to appropriate health, social care or educational services, the withholding of the necessities of life, such as medication, adequate nutrition and heating.
- **Discriminatory abuse** - including race, sex, culture, religion, politics, that is based on a person's disability, age or sexuality and other forms of harassment, slurs or similar treatment, hate crime.
- **Institutional abuse** - Institutional abuse although not a separate category of abuse in itself, requires specific mention simply to highlight that adults placed in any kind of care home or day care establishment are potentially vulnerable to abuse and exploitation. This can be especially so when care standards and practices fall below an acceptable level as detailed in the contract specification.
- **Multiple forms of abuse** - Multiple forms of abuse may occur in an ongoing relationship or an abusive service setting to one person, or to more than one

person at a time, making it important to look beyond single incidents or breaches in standards, to underlying dynamics and patterns of harm. Any or all of these types of abuse may be perpetrated as the result of deliberate intent and targeting of vulnerable people, negligence or ignorance.

Role of Committee and Volunteers

Safeguarding is everyone's responsibility and for our services to be effective everyone (staff, volunteer, and trustee) should play their full part. Committee members and volunteers may receive disclosures of abuse and observe vulnerable adults and children who are at risk.

Safe Recruitment of Committee Members and Volunteers

All reasonable steps will be taken to ensure unsuitable individuals are prevented from having any involvement with the Group, in particular –

- all new committee members and volunteers who work with vulnerable people shall complete an application form and references will be requested

Reporting

All staff and volunteers at Friends of Halshead Allotment Group and Community Food Initiative will access safeguarding training so that they are able to understand the different types of abuse and the reporting processes required.

Should someone disclose a safeguarding issue

- Remain calm and listen carefully to what is being disclosed
- Don't agree or offer an opinion
- Don't promise to keep a secret
- Report immediately to the person responsible for safeguarding so that the disclosure can be acted on.

Name of Safeguarding Lead: INSERT

Telephone number: INSERT

Telephone number of KMBC Social Service 0151 443 2600 - this number is also used for the out of hours emergency team.

Monitoring

The policy will be reviewed a year after development and then every two years, or in the following circumstances:

- Changes in legislation and/or government guidance as required by the Local Safeguarding Board
- Introduction of new projects / activities on site

Created: Tina Cinnamond To be Reviewed: April 2024

This policy is written in conjunction with the Health and Safety Policy and Risk Assessment of the allotment site.

WHISTON TOWN COUNCIL

SMALL COMMUNITY FUND APPLICATION FORM

SECTION 1 – Your Organisation	
Organisation Name and Address:	WHISTON VILLAGE GUILD, WHISTON TOWN HALL, OLD COLLIERY ROAD, WHISTON L35 3QX
Contact person:	AUDREY LAMONT
Role in the Organisation:	CHAIRPERSON
Telephone:	01514892007
Email:	AUDREYLAMONT@OUTLOOK.COM
What year was your group established?	1973
Do you have a constitution?	Yes ☐ YES No ☐
Are you a registered Charity?	Yes ☐ No ☐ NO Charity Number:
What are the main aims and activities of your Group?	To educate on various topics to avoid isolation bringing together members of the community and provide interest and speakers on a regular occasion.
Which area of Whiston are you based in?	WHISTON
Bank Details:	Sort Code: 01-06-45 Account Number: 45278048 Account Name: WHISTON VILLAGE GUILD

SECTION 2 – Your Project		
Project Name:	ORDSALL HALL, ORDSALL HALL LANE, SALFORD	
When will this take place?	22 ND MAY 2024	
Please give details of the activity and / or equipment that you are applying for:	DAY TRIP FOR UPTO 25 CLUB MEMBERS	
How will this project make a difference in your community? Please continue on separate sheet if necessary...	ENCOURAGE PEOPLE TO MEET AND ENJOY A DAY OUT IN THE FRESH AIR, GIVING THEM A CHANGE OF SURROUNDINGS AND AN OPPORTUNITY TO GATHER WITH OTHERS.	
Who will mainly benefit from your project? (please tick one box in each section)	Groups	
	Young People	☐
	Older People	☒ x
	General Community	☐
	Resident Association	☐
	Sports or Arts	☐
	Minority groups (e.g. LGBT, Disabled, BME)	☒ X
How many people will benefit from your project?	UPTO 25 PEOPLE	
How much funding are you asking for?	£380 FOR COST OF TRANSPORT. £120 TO PROVIDE A LIGHT LUNCH / REFRESHMENTS	
Have you secured funding from anyone else?	NOT AT THIS PRESENT TIME	
How will your project recognise the support of the Town Council	PUBLICATION IN NEWSLETTER.	
Who will be running the activity?	☐ Unpaid Volunteers	How many 8
	☐ Paid Volunteers	How many
	☐ Paid Staff	How many

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: 
	Position: CHAIRPERSON
	Date: 27/2/2024

You can return your form:

By Post:	Mrs Sandra Mayers Town Clerk Whiston Town Council Whiston Town Hall Old Colliery Road Whiston Merseyside L35 3QX
By Email:	town.clerk@whiston-tc.gov.uk

Please note:

As from May 2023, should the application be approved, the organisation must provide receipts to Whiston Town Council to show how the grant has been spent.

Please ensure the following :-

1. Read the guidance notes which will help you to include the information we need.
2. Make sure that your group and your project meet the criteria.
3. Attach a copy of your constitution and a recent bank account statement – you can send these in separately if you apply online.
4. If the project involves children, young people or vulnerable adults, please enclose a copy of your Child / Vulnerable Adults Protection Policy.