

Whiston Town Council Meeting Agenda Wednesday 9th July 2025



Serving the Community

Whiston Town Council

Whiston Town Hall

Old Colliery Road

Whiston

Merseyside

L35 3 QX

Email: town.clerk@whiston-tc.gov.uk

www.whiston-tc.gov.uk

Sandra Mayers-Town Clerk 07584414866



Whiston Town Council

Whiston Town Mayor 2025-2026 Councillor J. Burke.

Mrs S Mayers ~ Town Clerk
Whiston Town Hall
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SM/KM

2nd July 2025

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Town Council, to be held in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston, on Wednesday, 9th July 2025 at 7:00 PM.

Yours sincerely,

Sandra Mayers
Town Clerk

AGENDA

Apologies for Absence

1. Public Forum

In accordance with Standing Order 66, members of the public may be invited to speak on matters relevant to the Township of Whiston. Individuals invited to speak must observe the Code of Conduct for Public Forum and address their comments to the Chair, always respecting the Chair's authority.

2. Declarations of Interest.

Members are invited to declare any interests relating to items on the agenda. A declaration form is provided for this purpose and should be submitted to the Town Clerk before the meeting commences. Members may also declare interests during the meeting, as relevant items arise.

3. Announcements.

- a) From the Town Mayor – Verbal update for information.
 - b) From the Town Clerk – Verbal update for information.
 - c) From the Leader – Verbal update for information.
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4. Planning Applications

Members are requested to consider the undermentioned planning applications:

23/01949/NMA1 - Non - material amendment to vary condition 4 (Loop road /delivery) to secure the details within 18 months of occupation of unit 02 attached to reserved matters consent 23/01949/rem (application for the approval of reserved matters (scale, access, appearance, layout and partial landscaping) comprising of the development of 272,091 (gia) of storage space and distribution floorspace (use class b8) and ancillary offices (use class E(g)), provision of infrastructure submitted pursuant to planning permission 20/00494/HYB) **Site of Cronton Colliery, Cronton Road ,Cronton.**

25/00241/FUL - Erection of single storey rear extension. Little Cedars Montessori Nursery, **42 Cedar Road, Whiston.**

25/00021/NMA - Non-material amendment following the grant of planning permission 25/00021/FUL (change of use from vacant warehouse and office premises to provide 'home base depot' for Huyton ambulance station together with internal re-configuration, external alterations and external canopy to rear entrance) amendment sought for replacement of window to utility room with external door. **1-2 Stretton Way, Whiston.**

25/00293/FUL – Demolition of existing garage and erection of a single storey container to be used as a farm shop (Class E) to the rear of the carpark. **Unicorn Inn, 405 Cronton Road, Cronton.**

25/00268/FUL – Erection of single storey infill extension including the creation of an additional hardstanding area. **Cronton C of E Primary School, Smithy Lane, Cronton.**

25/00373/TCA – Fell 1 no tree and remedial work to 6 no trees. **12 Cronton Park Close, Cronton, Knowsley.**

6. Whiston Woods – Cemetery Extension.

To receive any updates from the Clerk or the Leader on the proposed cemetery extension at Whiston Woods.

7. Minutes of the Ordinary Meeting – Appendix 1

To approve the Minutes of the Ordinary Meeting held on Wednesday 11th June 2025 as a true and accurate record.

8. Minutes of the Events Committee Meeting- Appendix 2

To approve the Minutes of the Events Committee Meeting held on the 14th May 2025 as a true and accurate record.

9. Financial Matters.

Members are requested to consider and approve the following:

- a) Bank Reconciliation – June 2025 – Appendix 3**
 - b) Final Payment Summary – June 2025 – Appendix 4**
 - c) Monthly Accounts for Payment – July 2025 - (to be circulated at the meeting)**
-

10. Community Grant Application- Appendix 5

a) Whiston Luncheon Club.

To consider an application for funding to support the cost of travel and refreshments to enable a day trip for 50 members. If approved, funding to be provided under Section 137 of the Local Government Act 1972.

11. Request for Volunteers – Whiston Poppy Display

Several residents have commented very positively and praised the Council for erecting poppies on lighting posts along Dragon Lane, through Whiston Village, and down Windy Arbor Road to St Nicholas Church, Whiston.

To continue this valued tradition, we will need at least four volunteers to help put up and take down the poppies this year. Volunteers will be needed on the following dates:

- **Erecting poppies:** Saturday 25th and/or Sunday 26th October 2025
- **Taking down poppies:** Saturday 22nd and/or Sunday 23rd November 2025

If you are available to help on any of these dates, please indicate your availability as soon as possible. Your support will help us continue to honour and remember those who served.

WHISTON TOWN COUNCIL**Minutes of the Ordinary Meeting****Date:** Wednesday, 11th June 2025**Time:** 7:00 PM**Venue:** Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston. L35 3QX

Present:
Councillor J. Burke
(In the Chair)

Councillors: T. Byron, R. Gaffney, S. Henry, J. Mimmagh, N. Murray, T. Murray, C. Powell, S. Rees and G. Wickens.

Also in attendance: Mrs Sandra Mayers – Town Clerk

20. Apologies for Absence

Apologies for absence were received and accepted from Cllr K. Taylor

21. Public Forum

No members of the public attended the meeting.

22. Declarations of Interest

The undermentioned declaration of interest were received:

Councillor	Agenda Item	Nature of Interest
T. Byron	4	KBC Planning Committee
R. Gaffney	4	KBC Planning Committee

The respective Councillors left the meeting room at 7.02pm and returned at 7.04pm

23. Announcements**a) From the Town Mayor:**

The Town Mayor provided a verbal update asking Members to support both the Bingo and 80's night that has been arranged to raise funds for the Town Mayors Fund.

b) From the Town Clerk:

No updates were given.

c) From the Leader:

No updates were given.

24. Planning Applications

The following planning applications were considered:

25/00240/FUL – 1 Mill Lane, Cronton

Demolition of existing industrial unit, erection of one dwelling and rear extension to existing bungalow.

20/00494/NMA4 – Hybrid development site

Non-material amendment to remove condition 39 relating to Tarbock Island restriction.

25/00297/FUL – 76 Pinnington Road, Whiston

Erection of rear extensions, garage conversion, and construction of an outbuilding.

25/00289/NEI – Out of Borough Consultation – Veolia Gilmoos Transfer Station

Proposal to develop a food waste transfer building.

Resolved: 20/00949/NMA Members raised an observation in relation to this development, no further objections were raised in relation to all other applications considered.

25. Legionella Inspection – Hot Water System Recommendation.

The Town Clerk presented findings from a recent Legionella inspection at Whiston Town Hall, highlighting that the current boiler does not provide sufficient control over water temperature. Two independent providers recommended installation of a separate hot water system.

Resolved: That the Town Clerk seek competitive tenders from suitable providers for the installation of a compliant hot water system and report back to Council in due course.

26. Whiston Woods – Cemetery Extension

No updates were available.

27. Minutes of the Annual Council Meeting – 14th May 2025.

Resolved: That the Minutes of the Annual Council Meeting held on 14th May 2025 be approved as a true and accurate record.

28. Minutes of the Ordinary Council Meeting – 14th May 2025.

Resolved: That the Minutes of the Ordinary Council Meeting held on 14th May 2025 be approved as a true and accurate record.

29. Minutes of the Annual Public Meeting – 28th May 2025.

Resolved: That the Minutes of the Annual Public Meeting held on 28th May 2025 be approved as a true and accurate record.

30. Financial Matters

Members reviewed and approved the following financial reports.

a) Bank Reconciliation – May 2025

Resolved: Approved.

b) Final Payment Summary – May 2025 (Appendix 5)

Resolved: Approved.

c) Monthly Accounts for Payment – June 2025 (Circulated at meeting)

Resolved: Approved.

31. Accessible Toilet – Whiston Town Hall

Members considered the report of the Town Clerk regarding the need to upgrade the accessible toilet facilities at Whiston Town Hall. The report outlined the Tenders for work which had been obtained from three professional contractors.

Resolved: That the upgrade be approved, ensuring that the tenders received aligned with the Councils requirements. The approved tender for works was allocated to PT Security Solutions for the net amount of £7,312.00.

32. Community Grant Application – Whiston Over 55's Bingo (Appendix 7)

Members considered a funding application to support travel expenses for a group day trip involving 49 members.

Resolved: That a grant be awarded in the sum of £500.00 using expenditure powers under Section 137 of the Local Government Act 1972 to support the proposed activity.

33. School Expansion Plans – Feasibility Study and Parking Provision (Appendix 8)

Members discussed the correspondence received relating to future school expansion plans and associated parking provision.

Resolved: That the Council reiterate its position that it must be consulted on any parking-related aspects of the proposal. That the current arrangement for use of the overflow car park shall remain in place until March 2026, as noted.

Minutes 20 – 33 be received as a true and accurate record. The Town Mayor signed the minutes on Wednesday 9th July 2025.

Councillor J Burke

Town Mayor

The meeting closed at 7.14pm

Whiston Town Council – Events Committee**Minutes of the Meeting held on Wednesday, 14th May 2025****Time 6:30 PM****Venue:** Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston**Present:**

Cllr T. Murray

(In the Chair)

Councillors D. Allen, J. Burke, T. Byron, N. Murray, C. Powell and S Rees

In Attendance:

Sandra Mayers - Town Clerk, R. Miller – Site Manager

1. Apologies

No Apologies were submitted.

2. Public Forum

No members of the public were present.

3. Declarations of Interest

No declarations of interest were received.

4. MinutesMembers considered the Minutes of the Events Committee held on Wednesday 12th March 2025.**Resolved: That the minutes of the Events Committee meeting held on Wednesday, 12th March 2025 be approved as a true and accurate record.**

5. Whiston Summer Funday – Saturday 26th July 2025 (12:00 PM – 4:00 PM)

The Town Clerk provided a verbal update.

- A provisional booking has been made for a face painter, inflatable provider, and the Police.
- The Ranger is not available for this date.

- A draft schedule for the day is to be compiled outlining roles and responsibilities for councillors and volunteers.
- The Event information and risk assessment has been forwarded to the Borough Council.

ACTION:

Town Clerk to circulate a draft schedule before the next meeting.

T Murray to contact the helpers for craft activities.

N. Murray to provide PA and Music

Town Clerk - Craft stall holders 10 to be allocated and charged for.

Members - Free refreshments to be provided.

Ice pops should the weather be warm 200

Alex at Boxing Club to attend.

C Powell to ask Morris Dancers to dance at the event.

Craft- children's activities in Council Chamber.

Crazy Golf to be on Multi Use Games Area.

6. Christmas Fayre – Saturday, 29th November 2025 (12:00 PM – 4:00 PM)

- The event is confirmed and recorded in the Town Hall database.
- No further updates were available at this time.
- Members were invited to suggest potential activities for the event.

ACTION:

T. Murray to arrange craft activities.

N. Murray to facilitate PA

7. Mince Pie and Music Event – Thursday, 4th December 2025 (1:00 PM – 4:00 PM)

- The event is scheduled and recorded in the Town Hall database.
- No further updates were provided at this stage.

8. Community Awards Event 2026

- Members were asked to consider potential dates for the 2026 event.
- Provisions for the event were briefly discussed, including venue, catering, and award categories.

ACTION: Members to submit initial ideas for format and categories by the next meeting.

Resolved: That Saturday 14th March 2026 be booked for the Community Awards Event.

9. Date of Next Meeting

The next meeting of the Events Committee is scheduled for **Wednesday, 9th July 2025**.

Minute 1-9 be received as a true and correct record and signed by the Town Mayor on Wednesday 9th July 2025

Councillor J Burke

Town Mayor

Meeting Closed: 6.55pm

MONTHLY BANK RECONCILIATION			
Jun-25			
Balance 01/06/2025	£	681,899.64	
Receipts in June 2025	£	7,333.16	
Less Payments in June 2025	£	33,117.07	£ 656,115.73
BALANCES			
Natwest Current A/C-97589667		£	7,398.89
Natwest Business Res A/C-89979389		£	378,716.84
Natwest Fixed Term Deposit A/c 85172626		£	100,000.00
Unity Trust Bank Fixed Term Deposit A/C 20517984		£	85,000.00
United Trust Bank Fixed Term Deposit A/C 20232805		£	85,000.00
Less unrepresented receipts	£	-	
Current a/c balance			
Total Credit Balance		£	656,115.73
Balance c/fwd			£ 656,115.73

FINAL PAYMENT SUMMARY June 2025

Month 03 June 2025

BACS	B H Dyson-Caretaker at Foxshaw Close Playground	£	80.00
BACS	Knowsley Borough Council-Council Tax - Rates for 3 Centres	£	1,459.00
BACS	Knowsley Borough Council Open Space, Ground Maintenance	£	1,418.79
BACS	HMRC-Tax and NI May Contributions	£	4,131.19
BACS	Merseyside Pension Fund-Pension Contributions	£	3,494.41
BACS	Prudential Insurance (AVC's)	£	1,000.00
BACS	ICU Group Monthly Service	£	340.80
BACS	Canon Billing period 01/05/25 to 31/07/25	£	77.84
BACS	B & Q Garden supplies	£	28.00
BACS	Petty Cash - Float cheque	£	100.00
BACS	Replay Maintenance Maintenance of synthetic turf	£	777.00
BACS	Lyreco Paper Stationery	£	122.86
BACS	Amazon Business Road line marking paint	£	49.90
BACS	Whiston Community Recycling Group Donation	£	500.00
BACS	Prescot Mission Christmas Donation	£	500.00
BACS	ICU Group Supply of 4 16GB memory upgrade kits	£	233.28
BACS	ICU Site visit	£	156.00
BACS	Shawcross Signs Ltd - Update Role of Honour Board	£	270.00
BACS	B & B Hygiene Ltd Cleaning Materials	£	106.71
BACS	Shaw & Sons Limited Minute Book - Parish Meetings	£	222.00
BACS	Whiston Over 55's Club Donation	£	500.00
BACS	Shawcross Signs Ltd - Remove letters and refix to fascia	£	684.00
BACS	Shawcross Signs Ltd - Replacement arial caps to 2 of the lettes	£	119.04
BACS	Amazon Business Projector Case	£	38.49
BACS	Rocket Embroidery Banners for Summer Fun Day	£	144.00
BACS	Invosys Business Final Payment	£	398.74

Sub Total £ 16,952.05

£ 16,952.05

£ 16,952.05

Total Direct Debits

DDR	Ash Waste Services, Refuse collection, Whiston Town Hall	£	152.40
DDR	Ash Waste Services, Refuse collection, George Howard Centre	£	125.52
DDR	Ash Waste Services This is a credit check this		-44.26
DDR	Water Plus, Water - George Howard Centre (4078082681)	£	172.69
DDR	Water Plus, Water - Robert Foulkes Centre (6000391688)	£	111.36
DDR	Water Plus, Waste - Whiston Town Hall (4033613348)	£	89.37
DDR	British Gas Electric WTH (604043065)	£	573.97
DDR	British Gas Electric WTH (604043065)	£	228.93
DDR	British Gas Electric GHC (new contract) 604043066	£	632.23
DDR	British Gas Electric RFC (604043064)	£	71.64
DDR	British Gas Gas WTH (603228234) monthly	£	505.77
DDR	British Gas Gas GHC (604043063)	£	222.29
DDR	British Gas Gas RFC (604043061)	£	34.94
DDR	Chubb Fire & Security, George Howard Centre	£	101.00
DDR	Chubb Fire & Security, Whiston Town Hall	£	101.00
Go	Global Connect Internet at RFC		
Cardless payment		£	236.17
DDR	GDPR Yearly Registration	£	73.00
	Bank charges (97589667)	£	45.33
	Bank charges re SumUp device	£	7.31

Total DD £ 3,440.66

Wages £ 12,724.36

£ 33,117.07

- 1 Section 19 Local Government (Miscellaneous Provisions) Act 1976
- 2 Section 137 Local Government Act 1972
- 3 Section 111 Local Government Act 1972
- 4 Section 112 Local Government Act 1972
- 5 Section 10 Open Spaces Act 1906
- 6 Section 176 Local Government Act 1972
- 7 Schedule 13 Local Government Act 1972
- 8 Section 143 Local Government Act 1972
- 9 Section 214 Local Government Act 1972
- 10 Section 15(5) Local Government Act 1972
- 11 Section 145 Local Government Act 1972
- 12 Section 111/175 Local Government Act 1972
- 13 Audit Commission Act 1998
- 14 Section 31 Local Government Act 1997 Crime Prevention

£ 33,117.07

£ 33,117.07

£ 16,952.05

£ 3,440.66

£ 12,724.36

£ 33,117.07

WHISTON TOWN COUNCIL

SMALL COMMUNITY FUND APPLICATION FORM

SECTION 1 – Your Organisation	
Organisation Name and Address:	Lickers Lane, Luncheon Club, George Howard Centre
Contact person:	Angela Payne
Role in the Organisation:	Treasurer
Telephone:	0151 493 – 1570 or 0151-430-7263
Email:	
What year was your group established?	1980
Do you have a constitution?	Yes ☐ No ☒
Are you a registered Charity?	Yes ☐ No ☒ Charity Number:
What are the main aims and activities of your Group?	To serve a hot meal each week and arrange an annual trip out for residents.
Which area of Whiston are you based in?	Lickers Lane, Whiston
Bank Details:	Sort Code: 60-17-05 Account Number: 89909895 Account Name: Whiston Luncheon Club

SECTION 2 – Your Project

Project Name:	Summer Day Trip	
When will this take place?	August 2025	
Please give details of the activity and / or equipment that you are applying for:	Cost for travel and lunch on summer day trip.	
How will this project make a difference in your community? Please continue on separate sheet if necessary...	The donation would help towards travel and a meal for those who attend the day trip. A lot of our older people live alone and are isolated the meet each Monday for a meal and a chat, the summer day out is something they have to look forward to.	
Who will mainly benefit from your project? (please tick one box in each section)	Groups	
	Young People	☐
	Older People	☒ x
	General Community	☐
	Resident Association	☐
	Sports or Arts	☐
	Minority groups (e.g. LGBT, Disabled, BME)	☒ x
How many people will benefit from your project?	50 people	
How much funding are you asking for?	Ideally £500 maximum grant, although any amount would be of great help towards making the day trip enjoyable.	
Have you secured funding from anyone else?	NO	
How will your project recognise the support of the Town Council	Announcement at luncheon club and day trip.	
Who will be running the activity?	☐ xUnpaid Volunteers	How many 10
	☐ Paid Volunteers	How many
	☐ Paid Staff	How many

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: 
	Position: <i>Treasurer</i>
	Date: <i>9.6.25</i>

You can return your form:

By Post:	Mrs Sandra Mayers Town Clerk Whiston Town Council Whiston Town Hall Old Colliery Road Whiston Merseyside L35 3QX
By Email:	town.clerk@whiston-tc.gov.uk

Please note:

As from May 2023, should the application be approved, the organisation must provide receipts to Whiston Town Council to show how the grant has been spent.

Please ensure the following :-

1. Read the guidance notes which will help you to include the information we need.
2. Make sure that your group and your project meet the criteria.
3. Attach a copy of your constitution and a recent bank account statement – you can send these in separately if you apply online.
4. If the project involves children, young people or vulnerable adults, please enclose a copy of your Child / Vulnerable Adults Protection Policy.