

Whiston Town Council Meeting Agenda Wednesday 12th July 2023



Serving the Community

Whiston Town Council

Whiston Town Hall

Old Colliery Road

Whiston

Merseyside

L35 3 QX

Email: town.clerk@whiston-tc.gov.uk

www.whiston-tc.gov.uk

Sandra Mayers-Town Clerk 07584414866



Whiston Town Council

Whiston Town Mayor 2023-2024 Councillor R. Gaffney.

Mrs S Mayers ~ Town Clerk
Whiston Town Hall
Old Colliery Road
Whiston
Merseyside
L35 3QX

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SM/KM

5th July 2023

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Whiston Town Council to be held in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston on **Wednesday 12th July 2023** commencing at 7.30pm.

Yours sincerely

Sandra Mayers
Town Clerk

AGENDA

Apologies.

1. Public Forum.

In accordance with Standing Order 66 members of the public may be invited to speak at the meeting on matters concerning the Township of Whiston. Those who are invited to speak in this way will only address the person who is presiding at the meeting and will respect the Chairmanship of that person.

2. Announcements from the Town Mayor.

To receive verbal reports from the Town Mayor of the Council **FOR INFORMATION ONLY.**

3. Announcements from the Town Clerk.

To receive verbal reports from the Clerk of the Council **FOR INFORMATION ONLY.**

4. Announcement from the Leader.

To receive verbal reports from the Leader of the Council **FOR INFORMATION ONLY.**

5. Declarations of Interest.

Members are invited to indicate any interest they may have in relation to items on the Agenda for the meeting. Attached for this purpose is a pro forma for use by Members, which should be handed to the Town Clerk prior to the commencement of the meeting. Declaring interests in this way does not preclude Members from declaring an interest, when a specific item is being discussed, during the meeting.

6. Planning.

a) Applications.

Members are requested to consider the undermentioned planning applications.

23/00533/FUL	Erection of a single storey rear elevation together with replacement roof of tiles to existing dwelling and demolition of existing conservatory.	34 Longborough Road Knowsley.
23/00607/CLD	Certificate of lawful development for proposed single storey rear extension.	84 Longmeadow Road Knowsley Village Knowsley.
23/00828/FUL	Conversion of garage to form habitable room.	60 Sandstone Drive Whiston Knowsley.
23/00327/FUL	Demolition of existing industrial unit together with the erection of 6No. Dwellings with associated landscaping, car park and bin.	Land to the rear 1-25 Hope Street Prescott
23/00644/FUL	Conversion of garage to form a habitable room.	15 Newhall, Road Prescott Knowsley
23/00834/FUL	Installation of roof mounted solar photovoltaics (PV) to roof slopes of the new build annexes, block A, block B	The Watchfactory Albany Road Prescott
23/00362/FUL	Erection of part single and part two storey side extension, single storey front porch extension and	27 Stanwood Gardens Whiston Knowsley

	conversion of conservatory to single storey rear extension extension	
23/00971/CLU	Certificate of lawfulness for the retention of a single storey outbuilding and single storey rear extension (Orangery)	103 Hall Lane Cronton Knowsley
23/00603/FUL	Construction of dropped kerb and associated works for vehicular access.	122 Dragon Lane, Whiston Knowsley.
23/01037/OUT	Outline planning application (with all matters other than access reserved) (to be determined by Halton Borough Council only) for the development of up to 350 dwellings, public open space, landscaping and associated infrastructure works. Full details for site access arrangements via a new junction on Chapel Lane (to be determined by Knowsley Borough Council only) and emergency access via Sandy Lane (to be determined by Halton Borough Council)	Land to the North and East of Rose Farm, Chapel Lane, Widnes, Knowsley/Cheshire
23/01268/TWA	Remedial works to 6 trees and felling of 3 trees	Aset Hospital, 1 Sandstone Drive, Whiston.
23/01064/FUL	Erection of single storey side and rear extension	9 Paradise Lane, Whiston.

7. Banking and Investments.

Members are requested to consider nominating another Member to sign the banking and investment mandates alongside Councillors T. Murray and S. Rees. Members are also requested to agree to the current signatories remaining as approved signatories for the Council until such a time as the new signatories are in place.

8. Minutes – Appendix 1.

To receive as a true and correct record the Minutes of the Ordinary Council Meeting held on Wednesday 14th June 2023.

9. Accounts.

Members are requested to note and agree the undermentioned information in relation to finance.

a). Bank Reconciliation – June 2023 – Appendix 2.

b). Monthly Accounts for Payment July 2023.

Members are requested to note, due to the meeting being brought forward by one week, we have no scheduled payments to circulate. The list of accounts for payment for the month of July 2023 will be circulated at the meeting.

c). Final Payment Summary – June 2023 – Appendix 3.

10. Forming of an Events Committee- Appendix 4.

Members are requested to consider the attached report in relation to forming an Events Committee for 2023/2024.

11. School Uniform Recycling Project 2023- Appendix 5.

To consider a Notice of Motion received from Councillor J. Burke and a report from the Town Clerk in relation to the School Uniform Recycling Project Whiston Primary Schools.

12. Local Democracy School Programme 2023/24 – Appendix 6.

To consider a Notice of Motion received from Councillor J. Burke and a report from the Town Clerk in relation to a Local Democracy Project for 2023 involving year 6 children from each of the three primary schools in Whiston.

13. Whiston Over 55's Bingo – Application for financial assistance-Appendix 7.

Members are requested to consider an application for financial assistance from the above group. The group are seeking a contribution towards the cost of travel for an adapted coach to enable a day trip to Llandudno. If approved a contribution can be met using expenditure powers under the Local Government Act 1972 Section 137 payment and allocated out of the community donation budget which currently stands at £3,500.00

WHISTON TOWN COUNCIL

At the Ordinary Meeting of Whiston Town Council held in the Council Chamber, Old Colliery Road, Whiston on Wednesday 14th June 2023 commencing at 7.30pm the following were:-

Present
Councillor R. Gaffney
Town Mayor
(In the Chair)

Councillors D. Allen, J. Burke, T. Byron, S. Henry, N. Murray, T. Murray, S. Rees, K. Taylor and G. Wickens.

Apologies.

Apologies for absence were received on behalf of Councillors J. Mimmagh and C. Powell,

The Town Mayor asked all those present to observe one minute's silence as a mark of respect for those who have lost their lives due to recent tragic events in Nottingham.

17. Public Forum.

Two Members of the public attended the meeting, the meeting was adjourned at 7.32pm and reconvened at 7.49pm.

Whiston Woods. A resident raised several concerns in relation to the current consultation for the proposed Knowsley Cemetery extension which is being facilitated by Knowsley Borough Council.

The Borough Council has failed to notify a significant number of residents, and this is reflected in the number of residents in attendance, at both consultation events, attended by herself.

St Edmund Arrowsmith Catholic Academy, Cumber Lane, Whiston, had 20 attendees
 Stadt Moers Environment Centre, Pottery Lane, Whiston, had 6 attendees.

Whiston Juniors Car Park. It appears that the new car park will not provide any additional parking spaces, which will not alleviate the parking / traffic issues that residents already endure on a weekly basis.

Mellors Pond. The poor condition of the pond is very concerning. On a number of occasions, the resident had visited the site and no fisherman are using the pond due to the poor condition. A report of a number of trees being cut back was also responded to. Those trees that are dangerous and have had to be cut down will be replaced.

18. Announcements from the Town Mayor.

The Town Mayor gave the undermentioned updates. **FOR INFORMATION ONLY.**

Mayors Inaugurations. Invitations have not been accepted to any Local or Borough event to mark neighbouring Councils Mayors' Inaugurations. This is the choice of the individual who is serving as the Town Mayor, representing Whiston Town Council.

19. Announcements from the Town Clerk.

The Town Clerk gave the undermentioned updates. **FOR INFORMATION ONLY.**

Whiston Woods. Correspondence in relation to Whiston Woods is available for residents on our website.

Banking details not completed. Will hopefully be in place for July 2023 meeting, may have to extend current signatories.

School Uniform Projects

Initial contact has been made with the three Whiston Primary Schools in relation to the rolling out of a school uniforms recycling project and the possible implementation of a Local Democracy Project 23/24. Once a response has been received from the schools a full report will be submitted to Council, for consideration.

Epc and Dec. The DEC's in relation to Whiston Town Hall and George Howard Centre has now been lodged and are displayed at each site in line with the legal requirements.

Annual Public Meeting An amendment to the Annual Public Meeting Minutes, the meeting closed at 8.56pm not 9.56pm

A document has been circulated for Member's use if they wish to provide an update for local residents, in relation to issues raised at the Annual Public Meeting held on the 24th May 2023.

The update will be posted on our website for residents to view.

20. Announcement from the Leader.

The Leader gave the undermentioned updates. **FOR INFORMATION ONLY.**

Whiston Woods Consultation. The publication of the consultation has been very poor and the meeting that had been requested with the Leader of the Borough Council, was declined on the basis that it was not deemed necessary now that the consultation had commenced. It was also his intention to request that the Council ask for an extension to the consultation, to allow more residents to take part.

21. Declarations of Interest.

Declarations of Interest were received on behalf of the following Members who left the meeting room at 7.58pm and returned at 8.01pm during which time Deputy Mayor Councillor S. Henry, took the Chair.

Councillor	Agenda Item	Nature of Interest
D Allen	6 App A	Member of KBC Planning Comm
R. Gaffney	6 App A	Member of KBC Planning Comm
K. Taylor	6 App A	Member of KBC Planning Comm
N. Murray	6 App A	Employer -23/00542/LBC

22. Planning.

a) Applications.

Members considered the undermentioned planning applications.

23/00202/FUL	Part conversion of garage to form habitable room.	80 Speakman Way, Prescot Knowsley.
23/00205/FUL	Erection of a single storey rear extension and a first-floor rear extension.	93 St Helens Road, Prescot, Knowsley.
23/00542/LBC	Installation of roof mounted solar photovoltaics (PV) to roof slopes of the new build annexes, block A ,block B	The Watchfactory Albany Road, Prescot, Knowsley
21/00783/NMA	Non material amendment to planning permission 21/00783/FUL (Erection of 22 No. Apartments and associated parking and landscaping) Amendment sought to allow for changes to bin/cycle storage and changes to windows.	35 Greenes Road, Whiston.
23/00423/FUL	Change of use of existing car parking spaces to jet wash bay.	Tesco Petrol Station Steley Way, Prescot
23/00210/FUL	Demolition of car wash and jet wash machine and the creation of charging zone, erection of EV chargers, erection of canopy, one jet wash bay, sub-station enclosure and associated forecourt works.	Whiston Service Station 240 –242 Warrington Road Prescot.
22/00669/FUL	Erection of four storey extension to existing hospital building comprising endoscopy department, decontamination unit and office accommodation in addition a service plant area to the lower ground	Whiston Hospital Warrington Road Whiston

	floor & plant room to part of roof.	
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Resolved: That no objections be raised in relation to the above planning applications.

23. Outside Bodies – Appointment.

Members were requested to note that the Borough Council no longer hold regular officer meetings to discuss the development at Halsnead Garden Village, therefore Councillors J. Mimmagh and S. Rees will not be required to represent Whiston Town Council, as agreed at the Annual Council Meeting held on 17th May 2023.

Resolved: That the report be noted and this be removed from the outside body list for 2024.

24. Minutes – Annual Council Meeting.

The minutes of the Annual Council Meeting held on Wednesday 17th May 2023 were received as a true and correct record and signed by the Town Mayor.

25. Minutes – Ordinary Council Meeting.

The Minutes of the Ordinary Council Meeting held on Wednesday 17th May 2023 were received as a true and correct record and signed by the Town Mayor.

26. Minutes- Annual Public Meeting.

The Minutes of the Annual Public Meeting held on Wednesday 24th May 2023 were received as a true and correct record and signed by the Town Mayor.

An amendment to the minutes outlining a request for use of a microphone was to be added to the minutes.

27. Accounts.

Members were requested to note and agree the undermentioned information in relation to finance.

a). Bank Reconciliation – May 2023.

Resolved: That the Bank Reconciliation for May 2023 be noted and agreed.

b). Monthly Accounts for Payment – June 2023.

Resolved: That the Monthly Accounts for June 2023 be noted and agreed.

c). Final Payment Summary – May 2023.

Resolved: That the Final Payment Summary for May 2023 be noted and agreed.

28. Charge for hire of facilities - Appendix 7

Members considered a detailed report in relation to room hire at each of Whiston Town Council's facilities.

Resolved: That the current hire policy remains in place, with Community Groups /Organisations paying a concessionary rate of £9 per hour and all business users paying £18 per hour. No free room hire to be allocated. The Town Council as a governing body will not pay to hire Whiston Town Council

facilities for meetings providing the building is already in use and no additional cost is incurred by the Council.

29. Energy Performance Certificates and Display Energy Certificates, Whiston Town Council Facilities – Appendix 8

Members considered a report in relation to EPC's and DEC's and energy efficiency measures at each of Whiston Town Council's facilities. All certificates are now in place in line with the legal requirements, although Whiston Town Hall falls below the MEES (Minimum energy efficiency standard).

Resolved: Members agreed to continue with its current practice of improvements being made as and when required and requested that costing be obtained in relation to heat source pumps at Whiston Town Hall. The Clerk was requested to bring back a report at the budget meeting for February 2024. Members will also consider earmarking reserves for energy efficiency measure in future years.

30. Whiston Woods Consultation Event – Appendix 9

Members were requested to note the circulated information in relation to a number of consultation events taking place during the month of June 2023. This information has been posted on social media as well as notice boards at each of our sites.

Resolved: That the report be noted, and the Clerk contact the Borough Council to request an extension of the have your say /consultation events for a further four week period.

Minutes 17 to 30 be received as a true and correct record and signed by the Town Mayor on Wednesday 12th July 2023.

**The Meeting Closed at 8.55pm
Town Mayor**

MONTHLY BANK RECONCILIATION				
Jun-23				
Balance 01/06/2023		£ 634,162.27		
Receipts in June 2023		£ 6,416.61		
Less Payments in June 2023		£ 28,070.73		£ 612,508.15
BALANCES				
Fixed Term Deposit A/c 85172626			£ 50,488.22	
Business Res A/C-89979389			£ 556,107.74	
Current A/C-97589667				
Less unrepresented receipts		£ -		
Current a/c balance			£ -	
Total Credit Balance			£ 606,595.96	
Balance c/fwd				£ 612,508.15

Month 3 Council Meeting 14th June 2023

PAYMENTS prior to Council Meeting June 2023

1	BACS	Gary Ryan Plants Hanging Baskets for Whiston Town Hall	£	61.00	£	61.00
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PAYMENTS after council meeting but signed at meeting

4	BACS	Inland Revenue. Tax, National Insurance. Month 2	£	2,872.66
4	BACS	Merseyside Pension Fund. Contributions. Month 2	£	2,507.21
4	BACS	Prudential Assurance Company. AVC Contributions	£	800.00
1	BACS	J Dyson. Caretaker, Foxshaw Close	£	75.00
1	BACS	ICU Group Ltd: monthly IT support & backup	£	340.80
1	BACS	Amazon Business Fridge thermometer and chopping boards	£	30.94
1	BACS	Amazon Business Credit Card Machine receipt roll	£	14.99
1	BACS	Knowsley Borough Council, Grounds Maintenance (awaiting invoice)	£	-
1	BACS	Knowsley Borough Council, None Domestic Rates	£	1,521.00
1	BACS	B & B Hygiene Cleaning materials	£	153.82
1	BACS	B & Q T/A Trade UK White Spirit, Paint and Ant Powder	£	38.65
1	BACS	B & Q T/A Trade UK Blue Rolls, Sundries	£	132.95
1	BACS	Lyreco Stationery	£	204.56
1	BACS	Replay Maintenance - Maintenance of Synthetic Turf	£	723.00
1	BACS	D Sparrow Plumbing & Heating New isolation valve GHC	£	110.00

Sub Total £ 9,525.58

PAYMENTS made after council meeting

1	BACS	Perfekt Glass (S Bruce) Replace broken glazed unit at RFC	£	90.00	to be charged to Knowsley Council glass broken by grass cutter
1	BACS	ID Direct Lanyards, badges and credits	£	171.00	
1	BACS	Whiston Juniors FC (WJFC) refund for hire of hall	£	100.00	
4	BACS	Merseyside Pension Fund - Amendment to April and May figures after rates where incorrect in SAGE	£	753.20	
1	BACS	B & Q Trade UK Mirror clips, Paint and Garden Equipment	£	61.45	
1	BACS	1st Choice Concrete & Skips - Skip for WTH	£	180.00	
1	BACS	Amazon Business Soups for luncheon club at RFC	£	45.76	
1	BACS	Cathedral Hygiene Services Yearly Services	£	1,193.62	
1	BACS	B & Q Trade UK Paint and roller	£	84.00	

Sub Total £ 2,679.03

Total Payments £ 12,265.61

Total Direct Payments

Total DD £ 15,805.12

- 1 Section 19 Local Government (Miscellaneous Provisions) Act 1976
- 2 Section 137 Local Government Act 1972
- 3 Section 111 Local Government Act 1972
- 4 Section 112 Local Government Act 1972
- 5 Section 10 Open Spaces Act 1906
- 6 Section 176 Local Government Act 1972
- 7 Schedule 13 Local Government Act 1972
- 8 Section 143 Local Government Act 1972
- 9 Section 214 Local Government Act 1972
- 10 Section 15(5) Local Government Act 1972
- 11 Section 145 Local Government Act 1972
- 12 Section 111/175 Local Government Act 1972
- 13 Audit Commission Act 1998
- 14 Section 31 Local Government Act 1997 Crime Prevention

Final Schedule of Payments June 2023

Total Payment R & P Book	£	28,070.73
Less Payments c/f		
Total Payments June	£	28,070.73
Accounts Sheet for June	£	12,265.61
Direct payments for June	£	15,805.12
Total Payments June	£	28,070.73



To: Town Mayor and Members of Whiston Town Council

Meeting 12th July 2023

PURPOSE OF THE REPORT

Members are requested to consider the draft report in relation to the forming of an Events Committee to organise events on behalf of Whiston Town Council for 2023/2024.

BACKGROUND

The purpose of the Committee is to organise an annual calendar of events and to provide direction to Councillors, Volunteers and Officers in planning, organisation and evaluation of these events.

It is recommended that at least six Councillors be appointed and the proposed terms of reference agreed and accepted by full Council.

TERMS OF REFERENCE

The Committee will operate in accordance with the Council's Standing Orders and Financial Regulations.

The Committee will put recommendations to full Council for approval.

The Committee shall appoint a Chair and Deputy Chair.

Quorate, the Committee will require three Members to be quorate.

The Town Clerk will provide administrative support.

Minutes of the Committee shall be put for ratification at the next appropriate meeting of Whiston Town Council.

Only Members of the Committee may vote on agenda items, staff and representatives from other organisation will not be formal members of the Committee and will not have any voting rights on this Committee.

FINANCIAL IMPLICATIONS

The budget set aside for Whiston Town Council Events, in the sum of £1,500 should not be exceeded and agreement for proposed expenditure must come from full Council.

CONCLUSION

It is recommended that the Committee meet at least four times per year and appointment for this Committee for 2024/2025 will be agreed at the Annual Council Meeting in May 2024.



Town Mayor and Members: Meeting 12th July 2023

In accordance with Whiston Town Councils Standing Order No 16 A Notice of Motion has been received 29th June 2023.

Proposed by Cllr Jo Burke

Seconded by Cllr Kai Taylor

Uniform Recycling Project.

Introduction

Having previously set up a Uniform and Winter Coat Recycling Project in Prescot in 2019 I am aware of the number of Whiston residents who buy into this offer and who have contacted me directly over the past years to help with uniform and winter coat provision.

In addition to the financial burden on the individual households, there is also an environmental burden that is suffered by all when, otherwise usable garments are disposed of and sent to landfill merely because they no longer fit the original wearer.

The Action Plan

To address this issue and to provide some relief to hard pressed families and the environmental burden, I would propose a uniform recycling scheme here in Whiston.

The schemes will allow local families to dispose of, exchange or simply access the uniform bank and get a recycled uniform for the coming term / year free of charge.

The proposal would see the dropping off of unwanted, but good condition washed uniforms, to their school or Whiston Town Hall. Whiston Town Hall will house these, and days will be arranged during the school holidays for the uniforms to be collected.

The scheme will be administered by elected members and volunteers, to ensure the operating costs are minimal, with a small amount of storage space required at Whiston Town Hall.

Administration of the uniforms will be achieved by individual appointment in an attempt to preserve dignity and confidentiality of those in receipt of the service and open sessions (research suggests both are effective).

Council Members will work in partnership with Whiston Uniform Recycling Group to assist with delivery of the scheme (laundering, mending and optimizing garments as well as organising collection sessions).

Recommendation.

Members are asked to consider the report and approve the motion put forward by Councillor J. Burke.

Town Clerks Report.

This notice of motion is for consideration by full Council and Members are requested to note that, after making an initial enquiry two of the primary schools within the Whiston area have indicated that they wish to participate with the school uniform recycling project.

Background.

This project has been successful in Prescot and several Whiston residents have shown an interest in this provision within the Whiston area.

Financial Implications.

No staffing costs have been allocated to this project as the project will be facilitated by Council Members and Volunteers who will form part of the Whiston Uniform Recycling Group. If necessary, an amount will be allocated out of the contingency budget to purchase clothes rails and shelving. Expenditure powers under the Local Government Act 1972 Section 137. The storage area / office space is not currently occupied therefore no current loss of income has been identified.

Conclusion

Members are requested to consider the report in relation to the Whiston Uniform Recycling Project, which, if implemented, will allow local families to access uniforms for the children free of charge that may have otherwise gone to landfill.



Town Mayor and Members: Meeting 12th July 2023

In accordance with Whiston Town Council's Standing Order No 16 A Notice of Motion has been received 29th June 2023.

Proposed by Cllr Jo Burke

Seconded by Cllr Kai Taylor

Local Democracy Project 2023/2024.

1. Note

As members are aware, I have been an elected member for over six years on Prescot Town Council and introduced a Local Democracy Programme. This facilitates Year Six children from all of the Primary Schools, in the Parish, spending a day at the Town Hall to learn about the role of the Clerk, Mayor, and Councillors. The day ends with a role-play in the Council Chamber with the children putting forward, debating and then voting on motions.

The Programme which has been delivered over three years received very positive reviews and feedback and for this reason I propose the introduction of the same Programme to all Whiston Primary Schools to afford them the opportunity to engage with such a brilliant experience.

The Programme has already been created and developed, and therefore would not produce excessive cost to the council in terms of required time. The time required of the Clerk would be that of sending invitations and 9.30-2.30 for each of the session dates.

I have already ascertained interest and commitment from more than the required 3 Cllrs per session to support the programme's delivery, but all Cllrs would be very welcome to take part and I can personally guarantee they will enjoy these sessions.

2. Recommendation

I recommend Cllrs support the introduction of this programme to Whiston Primary School Year Six children commencing in September 2023.

Town Clerks Report.

This notice of motion is for consideration by full Council and Members are requested to note that Whiston has three Primary School within its area and on initial contact two of those schools have indicated that they wish to become involved in the Local Democracy Project.

Background.

This project has been very successful over the past three years in Prescot and having been invited to a recent session, it was lovely to see so many of the year six pupils engaging with the quiz and mock Council meeting.

Financial Implications.

Officers time to send out invitations along with the provision of stationery to allow the children to participate, use of Council facilities and Town Clerks time.

Conclusion

Members are requested to consider the report in relation to rolling out the Local Democracy Project for 2023. If all three of the primary schools engage, then one day per week for a period of three sessions, during the school term time, should be adequate.

WHISTON TOWN COUNCIL
SMALL COMMUNITY FUND APPLICATION FORM

SECTION 1 – Your Organisation	
Organisation Name and Address:	WHISTON OVER 55 CLUB, MEET AT, WHISTONTOWN HALL, COLD COLLIERY ROAD, WHISTON.
Contact person:	MRS MARGARET STANTON
Role in the Organisation:	CHAIR OF GROUP
Telephone:	0151-430-0184
Email:	IOUI_STAN@HOTMAIL.COM
What year was your group established?	NOVEMBER 2005
Do you have a constitution?	YES
Are you a registered Charity?	No
What are the main aims and activities of your Group?	SOCIAL ACTIVITIES FOR OVER 55'S RESIDENTS FROM THE LOCAL AREA.
Which area of Whiston are you based in?	WHISTON
Bank Details:	Sort Code: 30 17 48 Account Number: 1605910 Account Name: WHISTON OVER 55'S CLUBs

SECTION 2 – Your Project

Project Name:	SUMMER DAY TRIP LLANDUDNO	
When will this take place?	19/07/2023	
Please give details of the activity and / or equipment that you are applying for:	THE COST OF TRANSPORT IS £900 AND THE GROUP ARE SEEKING A CONTRIBUTION TOWARDS THIS	
How will this project make a difference in your community? Please continue on separate sheet if necessary...	THE GROUP WILL SUBSIDES A TRIP FOR MEMBERS AND NON MEMBERS, THE TRIP OUT GIVES HELPS TO COMBAT SOCIAL ISOLATION. THE NUMBERS OF OUR GROUP HAVE INCREASED SHOWING THAT THERE IS A NEED FOR PROVISION IN WHISTON. SOME OF OUR GROUP MEMBERS HAVE NO FAMILY, LIVE ALONE AND HAVE NO TRANSPORT, THE SUMMER TRIP GIVES THOSE PEOPLES SOMETHING TO LOOK FORWARD TO	
Who will mainly benefit from your project? (please tick one box in each section)	Groups	
	Young People	☐
	Older People	☒
	General Community	☒
	Resident Association	☐
	Sports or Arts	☐
	Minority groups (e.g. LGBT, Disabled, BME)	☒
How many people will benefit from your project?	45 – 50 PEOPLE WILL BENEFIT	
How much funding are you asking for?	£500 TOWARDS TRAVEL	
Have you secured funding from anyone else?	2022/2023 WHISTON TOWN MAYORS FUND	
How will your project recognise the support of the Town Council	SOCIAL MEDIA, FACEBOOK, TWITTER AND LOCAL NOTICE BOARDS	
Who will be running the activity?	☐ X- Unpaid Volunteers	How many 8
	☐ Paid Volunteers	How many
	☐ Paid Staff	How many

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: <i>M. Stanton</i>
	Position: M. STANTON - CHAIR
	Date: 15/5/23

You can return your form:

By Post:	Mrs Sandra Mayers Town Clerk Whiston Town Council Whiston Town Hall Old Colliery Road Whiston Merseyside L35 3QX
By Email:	town.clerk@whiston-tc.gov.uk

Please ensure the following :-

1. Read the guidance notes which will help you to include the information we need.
2. Make sure that your group and your project meet the criteria.
3. Attach a copy of your constitution and a recent bank account statement – you can send these in separately if you apply online.
4. If the project involves children, young people or vulnerable adults, please enclose a copy of your Child / Vulnerable Adults Protection Policy.



Declaration of Members Interests

(Local Government Act 2000 Section 81)

Council Meeting Date: _____

Member Name	Agenda Item /Appendix	Nature of Interest	Prejudicial Yes/No